

Date Received (office) Internship in English Studies Application Name \_\_\_\_\_\_ Internship Semester/Yr. \_\_\_\_\_/\_\_\_ Campus Address \_\_\_\_\_ City \_\_\_ State \_\_\_ Zip \_\_\_ E-mail \_\_\_\_\_Telephone Number \_\_\_\_\_TX State ID\_\_\_\_\_ Home Address: \_\_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_Zip:\_\_\_\_\_ Internship Orientation Session Attended: \_\_\_\_\_ (date) Information verified by Liberal Arts Advisor: Minor \_\_\_\_ English Concentration (film, tech writing, prof writing, rhetoric, creative writing, grant writing, other) Total hours completed \_\_\_\_\_ ENG hours completed \_\_\_\_\_ TX State GPA \_\_\_\_\_ ENG GPA \_\_\_\_\_ Classification Jr/Sr (in internship semester) (Min 2.5) (Min 3.0) **Advanced English skills courses completed: Other TX State Adv ENG Courses completed:** ENG 3301 [ ] ENG 3307 [ ] ENG 3302 [ ] ENG 3311 [ ] ENG 3303 [ ] ENG 3313 [ ] ENG 3304 ENG 3315 [ ] ENG 3306 [ ] ENG 3342 [ ]

## **Internship Goals**

Outline your goals for this internship in terms of the development of professional skills, learning new information and personal development:

| Intern applicant signature | <br>Date: |
|----------------------------|-----------|
|                            |           |

revised: 9/22/14

| <u>Cognitive Skills</u>   | Expertise 1 - 5 | <u>Technical Skills</u> | Expertise 1 - 5 |
|---------------------------|-----------------|-------------------------|-----------------|
| Writing                   | [ ]             | Word                    | []              |
| Editing                   | [ ]             | Excel                   | [ ]             |
| <b>Desktop Publishing</b> | [ ]             | PowerPoint              | [ ]             |
| Web page design           | [ ]             | Photoshop               | [ ]             |
| Project mgt               | [ ]             | InDesign                | []              |
| <b>Programming Langs</b>  | [ ]             | Dreamweaver             | [ ]             |
|                           | [ ]             |                         | _ []            |
|                           | [ ]             |                         | _ []            |

## **Resume**

Attach a resume to this application before submitting it. See the PowerPoint on the English Internship web site for information about resume and job application material creation.

## **DO NOT WRITE BELOW THIS LINE**

| Information verified by Liberal Arts Advisor | Date |
|--|------|
| Approval of Professor in Concentration       | Date |
| Approvar of Professor in Concentration       |      |
| Approval of Internship Director              | Date |

Return the completed application to the English Dept. office, Room 365 Flowers Hall.

revised: 9/22/14