**Department of Finance and Economics**

# McCoy College of Business Texas State University

**Weekly Log of Intern’s Activities**

Name of Intern:

Log for Week of (begin week on Monday):

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Supervisor** | **Time on task**  **(1/2 hour increments)** | **Activity (confidential material should not be disclosed)** |
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| **Total Hours for Week** | |  |  |

Signature of Intern:

Signature of Employer-Supervisor: