

Department of History

Dear Applicant:

Thank you for your interest in the Public History Certificate program at Texas State University. To apply for admission to the Public History Certificate Program, we ask that you submit a separate application for our departmental program, in addition to the application to the Graduate College. I have attached a copy for your convenience.

Please complete all parts of the attached application forms. You will need to submit two letters of recommendation, a resume, and a short essay, to the Graduate College, before your application can be processed. We also ask for an official transcript, sent to the Graduate College. The GRE is not required. A degree in history is not required.

Students applying to the certificate program are admitted through the Graduate College. Students must have a 2.5 GPA on the last 60 hours of bachelor's course work, or a minimum cumulative 3.0 GPA on master's or doctoral work.

People who may benefit from the certificate program include community volunteer historians and preservationists, particularly members of historical societies and directors and docents at community museums; public officials, including historical commission members and urban planners. The program is also useful for educators, including administrators and teachers, who want to learn how to employ public history in their teaching and curriculum development.

We are dedicated to providing our students with a solid foundation for succeeding in this exciting realm where scholarship, public audiences and institutions intersect. I hope you will join us, and please feel free to contact me if I can be of any assistance or if you would like to meet on campus to discuss your questions or concerns. I look forward to meeting you in person, and to working with you as you plan and carry out your program of graduate studies with us.

Sincerely,

P. Lynn Denton, Ph.D.
Director
Public History Program

Instructions

Be sure to provide at least two letters of recommendation from professors with whom you have worked as an undergraduate or graduate student. If it has been over 10 years since you were enrolled as a student, you may submit letters of recommendation from professional colleagues as a substitute. Please provide them with copies of the form enclosed.

Please submit the above listed documents directly to The Graduate College only. If you prefer, you may electronically submit the documents listed above directly to the Graduate College at <http://www.gradcollege.txstate.edu/rqmt.html>

Mailing address:

The Graduate College
Texas State University
601 University Drive
San Marcos, TX 78666-4605

To be assured consideration for admission to the Public History Certification Program, completed applications, including all component parts of this packet, must be in the hands of the Director of the Public History Program according to the following deadlines:

To enter the program in the Fall Semester, applications must be submitted to the Graduate College by June 15th.

To enter the program in the Spring Semester, applications must be submitted to the Graduate College by October 15th.

DEPARTMENT OF HISTORY
Public History Certificate Program

Texas State University

APPLICATION FOR ADMISSION TO THE PUBLIC HISTORY CERTIFICATE PROGRAM

NAME: _____
Last First Middle Initial Date

Mailing Address: _____

Telephone (____) – _____
Area Code

Undergraduate Degree: _____ E-mail _____

_____ Institution Year Degree—B.A. or B.S.

_____ Major Minor

_____ History Grade Point Average Overall Grade Point Average

Undergraduate History Courses Taken (List name or brief description)

Undergraduate Awards, Honors or Scholarships:

GRADUATE DEGREE (if any):

Institution	Major	Degree—M.A. or M.S. in Ed
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REFERENCES (History Professors with whom you have had courses):

(Two letters of recommendation from the individuals listed here should be submitted if coursework was completed within the previous 10 years.)

PROFESSIONAL EXPERIENCE:

Statement of Purpose

Please write a focused, carefully developed essay of 400–500 words on why you are interested in pursuing a Public History Certificate and how you envision it benefitting your current or future work. Your essay should be typed or word processed and carefully proof read. You may attach additional pages if necessary. Be sure to sign your name on the final page of your essay (and that it is typed at the top of any other pages of the essay) before submitting it to the Graduate College at Texas State with your application and letters of recommendations.

LETTER OF RECOMMENDATION for an applicant for admission to the Public History Certificate Program of the Department of History at Texas State University

Name:

Date of Birth:

ID Number: (if known)

is seeking admission to the Public History Certificate Program at Texas State University.

Please evaluate this person's prospects as a student in our Public History Certificate Program. You can return your letter (on your own institutional stationery) and this form, in a sealed envelope to the student named above or submit directly to the Graduate College, Texas State University. If the student handles your evaluation, its confidentiality can be further assured by signing the envelope over the seal. Unless submitted directly to the Graduate College, the student will be responsible for returning your letter to the Texas State University, with her or his completed application packet.

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