**Minutes**

**Campus Facilities Committee Meeting**

**Friday, May 17, 2023**

**(email submission)**

Good afternoon,

All projects have been endorsed. Thank you all for taking the time to review these projects.

**SAF 2023-048:** Make modifications to the existing TV Monitor, moving it into the main reception area. Patch, paint existing walls. Relocate existing desk, credenza, filing cabinet to lobby. Arrange to move other remaining furniture to Central Receiving Warehouse. **($3,195)**

**SAF 2023-049:** Make modifications to the existing “Financial Aid & Scholarships” sign. Leave the

existing “Texas \* State” portion of the sign and add “One Stop” below that wording. **($2,978)**

**SAF 2023-051:**Use current break area room 103 as new QA office, intend to relocate break area just off of the facility lower entrance to the right. This will require a two-wall sub-ceiling partition to enclose the space. Room 103 will also require a sub-ceiling partition to match adjacent offices. Will need one outlet added to one of the two partitions in the new break area to support refrigerator and microwave. Will need to ensure that LAN access is available in room 102. **($25K)**

**All projects have been endorsed.**