**Faculty Senate Minutes**

Wednesday, November 20, 2019

JCK 880, 4:00 p.m. – 6:00 p.m.

**Attending** **Senators**: Rebecca Bell-Metereau, Janet Bezner, Natalie Ceballos, Rachel Davenport, Jennifer Jensen, Lynn Ledbetter, Lyn Litchke, Benjamin Martin, Michael Supancic, Diego Vacaflores, Nicole Wesley.

**Guests**: Micky Autrey (Director of Curriculum Services), Shannon Duffy (Senate Fellow), Dr. Ruby Kishan (Chair, Dept of Finance and Economics), Dr. Janet Payne (Dept of Finance and Economics), and Stephanie Towery (Library)

Meeting called to order at 4:00 p.m. by Senate Chair Bezner.

**Dr. Scott Bowman, Special Assistant to the Provost for Diversity and Inclusion.**

* Dr. Bowman distributed a handout advertising the Diversity and Inclusion Certification Program. This program offers faculty and staff the opportunity to build competencies that will support a more inclusive environment at Texas State. This information will be included in a future Faculty Senate Bulletin. For more information: <https://www.txstate.edu/oei/diversity-certification-program.html>
* Dr. Bowman presented the Toolkit and Best Practices for Inclusive Excellence in Faculty Hiring and Retention. Dr. Bowman is interested in receiving feedback from faculty, particularly if something comes up that is not covered in the toolkit. There will be a training session on April 15th, which will be particularly useful for Department Chairs and faculty who may be selected to serve on search committees in the coming year. For more information: <https://www.provost.txstate.edu/inclusion-and-diversity.html>

**Curriculum Committee Report - Master’s Degree in Quantitative Finance and Economics**

* Senator Supancic (Chair, University Curriculum Committee), Micky Autrey (Director, Curriculum Services), Dr. Ruby Kishan (Chair, Dept of Finance and Economics), and Dr. Janet Payne (Dept of Finance and Economics) presented rationale and highlights and answered questions about the new program. Senators voted to approve.

**AA/PPS 04.01.51 Faculty Equity Study Policy discussion**

* The Academic Governance Committee (AGC) provided recommendations regarding the Faculty Equity Study Policy. The AGC recommended that Chairs/Directors conduct an equity study every two or three years whether or not there is funding available. The AGC suggested that the methodology for the study be consistent across units and include ethnicity, sex, and age as variables.
* Senate Chair Bezner will speak to the Council of Chairs about this issue.

**Faculty Developmental Leave (FDL)**

* A faculty member asked about the possibility of adding information to an FDL application that is currently under review. There is currently no mechanism for updating applications under review, and Senators decided that it is not feasible to implement one at this time.

**President’s Academic Advisory Group (PAAG) Agenda Items**

* Senators discussed potential topics for the next PAAG meeting.

**Policy Assignments**

* + Senator Vacaflores will review AA/PPS 04.02.02 – Faculty Development Leave, due December 2, 2019
	+ Senator Wesley will review UPPS 03.01.05 – University Income Recognition and Associated Cash Handling Procedures, due November 25, 2019
	+ Senator Jensen will review UPPS 05.04.05 – Video Documentation and Surveillance, due November 26, 2019
	+ Senator Supancic will review UPPS 04.05.13 – Operation of Golf Carts and Other Off Highway Vehicles, due December 2, 2019. NEW POLICY
	+ Senator Litchke will review UPPS 03.04.06 Nonresident Alien Honorarium Contracted Service Payments, due December 2, 2019.

**Minutes from November 13 were approved.**

Meeting adjourned at 6:00pm

Minutes submitted by Natalie Ceballos