

**Faculty Senate
Minutes
Wednesday, August 29, 2012**

Senators Present: Melzer, Conroy, Czyzewska, Cavitt, McClellan, Wilson, Furney, Payne, Kimmel, Feakes, Blunk, Hindson, Sriraman, Ash

Guests: Sigler, Zamora, Opheim, Pattison

1. Call to Order & Announcements
 - a. The Chair thanked the Senators who hosted new faculty at the luncheon on 8/22.
 - b. An increase in fee schedules for surveys and scanning has been announced.
 - c. There was also a change in student pay schedules.
 - d. Freshman applications were down by 289; overall, 174 fewer students registered for fall.
 - e. University Council Meetings have published their schedule.
 - f. The Research Enhancement Grants timeline has been published; there will be a workshop on September 5th. Joe Etherton will be presenting with Michael Blanda.
 - g. A Mace Bearer sign up sheet for 2012-2013 graduations was circulated.
 - h. Memo is about ready to go out for Senate Liaison elections.
 - i. Michel Conroy is our representative to the Council of Chairs (Dr. Vicki Britton is the Chair of the CoC).
 - j. Dr. John McGee who was approved for Development Leave in 2011-2012, scheduled for Spring 2012, will be taking it Fall 2012 instead.
 - k. Beth Wuest will be assuming the AVPIE position as of September 1.
 - l. PPS 6.11 has been posted to TRACS (The Presidential Awards), so we are likely to be getting comments from faculty. Please review by September 7th.

2. Development Leave Evaluation
 - a. Revised developmental leave rubric to be published tomorrow.
 - b. Deans and Chairs have requested more space for their comments and evaluations of applicants.

3. Faculty Definition
 - a. **Faculty Voter:** Faculty voters are those faculty members, exclusive of per course faculty, who hold academic rank in a department at a rate of 50% or more and who do not hold an administrative appointment outside of their College.
 - b. **Personnel Committee Member:** Voting Personnel Committee members are tenured faculty members who: 1) hold academic rank in a department at a rate of 50% or more and who do not hold an administrative appointment outside of their College, 2) have at least one year of service at Texas State since the official start date of the faculty appointment, and 3) have taught eight sections of courses at the college/university level. Tenured faculty members who hold academic rank in a department at a rate of 50% or more and who do not hold an administrative appointment outside of their College are expected to serve on the Personnel Committee as a non-voting member until they have met the remaining requirements.
 - c. Discussion of definition of Administrative Appointment.
 - d. Discussion of role of Faculty Senate as arbiter of particular cases.
 - e. Discussion of particular cases.
 - i. Action referred to consideration at the following meeting.

4. Planning for PAAG—Potential Discussion Items
 - a. Smoking Policy Enforcement – Allow the President to share her concerns with this
 - b. Merit and Equity from 2011-2012
 - c. CUPA Comparisons
 - d. Parking Garage Health Hazard (Bats/Birds) – Perhaps discuss with Facilities
 - e. Legislative Session – Perhaps delay
 - f. Pride In Action Update
 - g. Calendar Issues – Perhaps discuss with Michael Heinze
 - h. Possible Impact of Reduced Enrollment/Retention Rate/Financial Aid
 - i. Adjunct Faculty Award
5. Faculty Handbook, Dr. Pattison
 - a. The Chair thanked the committee for their hard work and participation.
 - b. Three areas need to still be addressed: advising, curriculum, and FMLA in conjunction with workload.
 - c. Committee will meet one more time in September to clean up and complete the handbook.
6. Old Business
 - a. Discussion of change of position and appropriateness for membership on a Senate committee for a representative who has new evaluative responsibilities.
7. New Business
 - a. New person needed for appointment to the University Equity and Access Committee.
 - b. The College of Business has begun a petition related to Health Hazards in Parking Garages.
8. Approval of Minutes and Adjournment