

Faculty Senate

Wednesday, September 19, 2012

Senators Present: Melzer, Conroy, Cavitt, Wilson, Furney, Payne, Feakes, Blunk, Hindson, Ash

Guests: Sigler, Smart

1. Call to Order and Announcements
 - a. Council of Academic Deans
 - i. Promotion and Tenure Changes – The Provost and Assistant Provost shared information regarding changes to the Policy and Procedures Statement for Promotion and Tenure, including:
 1. Definition of “sustained peer review output” as a candidate illustrating consistent productivity over at least the prior 5 years.
 2. The requirement of including external review letters in files for both tenure and promotion to Associate Professor and Promotion to Professor.
 3. Grants will be considered as scholarly/creative activity if they are primarily for scholarly/creative activity, but will be considered as teaching if they are primarily related to teaching.
 4. Candidates will be advised to include all student evaluations, even if their college collects only signed evaluations from students.
 - ii. Enrollment – Final enrollment numbers for this semester will be discussed at the University Council meeting September 27th. The Enrollment Management Council will be expanded to include department and college representatives.
 - iii. At the next meeting, the University Council will discuss Associate and Assistant Deans and Chairs, as well as Financial Aid and Satisfactory Academic Progress (SAP).
 - b. University Council Meeting – The agenda will be sent to members next week.
2. Faculty Voter Appeal and Discussion
 - a. The Senate went into Executive Session to consider a faculty member’s appeal of the Faculty Voter and Personnel Committee Voter status of his position. The Senate, noting the approved University definitions for these statuses, voted in secret ballot to reaffirm that an administrative position that comprises 50% of a faculty member’s appointment and that is outside of the faculty member’s academic college made the holder of that appointment a non-voting member of the faculty and Personnel Committee. The rules were suspended, so that the petition could be voted on at this meeting.
3. Old Business
 - a. Appointments to University Committees
 - i. Presidential Award for Excellence in Teaching: Representatives are needed from the Colleges of Education, Fine Arts & Communication, Health Professions, Liberal Arts, Science & Engineering.
 - ii. Presidential Award for Excellence in Service: Representatives are needed from the Colleges of Fine Arts & Communication, Liberal Arts, Science & Engineering.

- iii. Presidential Award for Excellence in Scholarly/Creative Activities: A representative is needed from the McCoy College of Business Administration.
 - iv. A tenured faculty member, a tenure-track faculty member, and an adjunct faculty member are needed for the search committee to select the new Director of Faculty Development. This was returned to the Senate agenda for the next meeting so a job description can be reviewed to determine appropriate faculty appointees.
 - b. Policy & Procedure on Appeal of Faculty Voter Status
 - i. The Policy and Procedure Statement on Appeals of Faculty Voter or Personnel Committee Voter Status was approved as amended.
 - ii. The Policy and Procedure document will be placed on the Faculty Senate website, and also in the *Faculty Handbook*.
 - c. PPS 6.11 – Presidential Awards for Excellence
 - i. Suggested amendments and revisions to PPS 6.11 were reviewed.
 - ii. The Senate changes will be sent to the Associate Provost for consideration.
 - d. Faculty Liaisons
 - i. The Senate voted to suspend the criteria to allow a clinical track faculty member to serve as Senate liaison for the Radiation Therapy program.
 - e. The CUPA Institutions List was reviewed and discussed. It will be posted on the Faculty Senate site.
 - f. Faculty Wellness – Requests regarding access to exercise facilities and for healthier food for faculty will be directed to the President’s Council on Work/Life Balance.
 - g. Office temperature concerns will be referred to Facilities.
- 4. New Business
 - a. A petition regarding the conditions of the Alkek Parking Garage was presented to the Faculty Senate by Dr. Dennis Smart of the McCoy College of Business Administration. Concern over the amount of avian waste and bat guano as a health threat motivated the petition, and Dr. Smart hopes to bring attention to the issue. He requests that there be a review of the history of attempts to address this concern, an evaluation of those attempts, and the formulation of a plan to address the issue. The Faculty Senate will request a history of the University’s attempts to address the issue, and will also ask that the concerns be referred to the Safety Committee.
 - b. Initial Development of PAAG Agenda
 - i. Development of Tobacco Policy Enforcement
 - ii. Discussion of Early Application for Tenure and Promotion
- 5. The minutes of September 12, 2012 were approved
- 6. Adjournment