

July 13, 2011 Minutes

Members present: Feakes, Wilson, Sanders (for Payne), Stone, Huling, Morey, Sriraman, Furney, Cavitt, Conroy (by phone)

Guests: Sigler, Beckner, Hazlewood, Thorne, Autrey, Bourgeois, McCabe, Hood

Meeting called to order at 3:00.

Announcements:

1. The job description for the new Assistant Vice President for Academic Services was distributed at the recent CAD meeting.
2. The new Texas State System Attorney has been hired. She will be on campus three weeks each month, and will be available for faculty inquiries.
3. Provost Bourgeois asked Deans to explore a number of topics in the coming months: the role of service in Departments, leadership development, internationalization, and the impact of the University's HSI status.

University Curriculum Committee Recommendations: At the June 15 Senate meeting, Chair of the UCC Don Hazlewood offered the Committee's recommendations on three proposals. The Senate voted as follows:

1. *Delete the undergraduate minor in Dance.* The Senate approved this recommendation.
2. *Move the Master of Science major in Healthcare Human Resources from the School of Health Administration to the Department of Management and rename to a Master of Science major in Human Resources.* The Senate approved this recommendation.
3. *Create an Honors College and move the undergraduate minor in Honors Studies into the new College.* The Senate approved the creation of an Honors College that reflects the best practices of the National Collegiate Honors Council; however, the Senate did not approve any additional administrative positions beyond that identified by the NCHC.

BREAK

Faculty Development Leave Process: Joey Martin, Chair of the sub-committee charged with revising the Development Leave review process, reported on the latest version of revisions to the relevant procedures and policies, including providing for applicants and reviewers a rubric that explains both the point system used to review applications and the various categories that comprise the review; this rubric will be posted on the Senate website. The sub-committee also suggested revisions to PPS 8.02, Attachment A, as well as the Senate's Standing Rules, to reflect these new procedures and to standardize language throughout the relevant documents. At the August 23 Senate meeting, Senators will vote on the subcommittee's recommendations.

Faculty Representation on University-level Committees: The Chair contacted Chairs of the various Senate committees to gauge the consistency of member participation, and also contacted current representatives to inquire if they are willing to continue serving on their committees. All representatives have agreed to continue. The Chair of the Committee on Committees reported that there are still open positions on the Suspension Appeals Committee (Liberal Arts) and the Academic Computing Committee (Fine Arts and Communication); nominees will be contacted and asked if they are willing to serve. An open position on the University Arts Committee will be left unfilled. The Chair also noted that the University has requested a Senate representative on the University Safety Committee.

Faculty Senate Roster: Two faculty are currently filling in for absent Senators. In addition, one Senator has to resign her seat; an election for her replacement will be held at the beginning of the fall semester.

New Business: Senators offered a number of goals for the coming academic year. The prioritized list will be completed at the August 23 meeting.

Suggested Goals:

1. *Faculty Handbook* revision
2. Creation of the Non-Tenured Faculty Committee
3. Undertaking an audit of workload policies
4. Development of University policy statements on Assistant / Associate Deans and Chairs
5. Development of consistent parental leave policy for faculty
6. Observing the implementation of the PACE Center
7. Observing the University's move to the Western Athletic Conference
8. Undertaking an audit of Senate Committee work, with the goal of increasing and improving faculty governance, as well as developing a plan for committee Chairs to report regularly to the Senate
9. Monitoring hiring of temporary faculty

Minutes of 6/15/11 were approved.

Adjournment.