

April 18, 2012 Minutes

Members present: Stone, Feakes, Wilson, Sanders, Kimmel, Furney, Hindson, Morey, Conroy, Melzer, Czyzewska, Sriraman, Cavitt

Guests: Sigler, Kaufman, Spellmann, Resta, Waggoner, Dietz, Opheim, Bourgeois

Meeting called to order at 4:00.

University Budget Training Session: With members of the Senate's Budget Committee in attendance, the Provost and Ms. Waggoner offered a training session on how the University budget is developed, both at the Cabinet level and in colleges and departments.

Adjunct Faculty Committee Report: The Committee has decided to meet in monthly sessions of two hours. They are currently interested in creating a central location for departmental policies on adjunct faculty, since they believe the most impact on such faculty occurs at the department level. Committee members and committee liaisons will be tasked to collect department written policies on adjunct faculty hiring, mentoring and development, career ladder, and compensation. The Senate agreed to the posting of these policies on the Senate website's Adjunct Faculty Committee page.

University Research Committee Report: The URC forwarded four requests to the Senate:

1. A recommendation that bonus points for first-year faculty be eliminated.
2. A request to allow money to be used for travel to professional conferences for research presentations, with a maximum dollar amount of \$500.
3. A request that the Senate encourage more submissions from all colleges and particularly from the College of Fine Arts & Communication.
4. A request that guidelines emphasize the need to include written reports from previous URC awards.

The Senate voted not to change current policies.

New Business: A faculty member has expressed concern that the deadline for submitting proposals to the University Lecturers Committee was extended this cycle, even though thirteen proposals had already been received at the time of the extension. The Chair of the Senate noted that she made the decision because the new Banner system makes it difficult to notify all interested groups by email about the deadline, particularly staff and student organizations; she extended the deadline to insure that all parties had a chance to apply.

Minutes of 4/11/12 were approved.

Adjournment.