

Faculty Senate Minutes Wednesday, July 10, 2013

Members present: Feakes, Cavitt, McClellan, Furney, Sriraman, Hindson, Blunk, Covington, Bell-Metereau, Payne, Weill, Conroy (via conference call)

Guests:

Meeting called to order at 3:00

CAD Report – July 2 and July 9 meetings (Feakes)

- PACE
Advising center traffic for fall 2012 and spring 2013 over 63,000 individual appointments, to give personal attention. The administration has replaced the college PACE liaisons with staff career advisor positions. Dr. Brown distributed a handout on strategies to increase Fall 2012 FTIC cohort retention.
- Parking
The lower fees for full-time faculty and staff who earn less than \$25,000 per year is under review. Per course faculty fees have typically been paid by departments, with supplemental funds provided by the Provost's Office if this resulted in departmental funds zeroing out. This will no longer be the case, but to cover the parking fee, departments may provide per course faculty an additional \$300 in salary from departmental funds.
- Admissions report
The overall enrollment is expected to be over 35,000 this fall. The fall 2013 incoming freshmen cohort is estimated to be the biggest class ever at about 5100. The estimate of transfer students is now 3500, with 8600 new students overall, incoming and transfers. This is putting a lot of strain on core courses,. Departments will open more sections and get needed faculty.
The graduate admissions goal of a 3 to 5% increase may not be met.
- Registration
The registration process was opened through the summer, so that students could change schedules and enroll during the summer; thousands took advantage of this option.
- E-portfolio
Data entry will be a primary challenge. The pilot group had problems entering data. Some components worked well, but there are software bugs.
Funding; 3 grad students in place full time for 2 years, entering data. Admins will be trained to assist faculty to maintain their CVs once the initial data and format are established.
Administrative assistants will be given a \$250 stipend to learn the system, and all departments will have to have one admin familiar with system. Payment to enter tenure track or tenured faculty, \$125 per CV; adjunct faculty, \$50.
- Capital Campaign

Campaign has exceeded \$110 million goal, with just over \$141 million. Academic excellence pillar is the largest; alumni is small, but alumni are giving to the academic excellence pillar. Those specified as alumni donations go to the alumni center.

- Salary review includes 2% merit, with an extra ½ percent allocated to equity.
- New staff hiring in Academic Affairs
Top priority goes to the new performing arts center, to provide staff to run it. Because of increases in R & D 3 - 4 budget analysts will be hired, 1 - 2 proposal development assistants, and 6 staff.

Senate election

A Faculty Senate election in Science and Engineering is underway; about 2/3 of the eligible college faculty have allowed their names to be on the first round ballot.

Search updates

- The Registrar search will have 4 candidate interviews, all conducted back to back.
- Senator Czyzewska will serve on the search committee for the Counseling Center Director.
- The Transportation Services Director had personal issues and she resigned. Nancy Nusbaum is again serving as interim director.

Mace Bearers for August Commencement Ceremonies

Friday, August 9, 10 a.m. [Senator Furney]

Education, Business Administration, University College

Friday, August 9, 2 p.m. [Senator Bell-Metereau]

Liberal Arts, Fine Arts and Communication

Friday, August 9, 6 p.m [Senator Feakes]

Applied Arts, Science and Engineering, Health Professions

New Tenure-Track Faculty Luncheon, noon, Wednesday, August 21, Alkek 105-106

Furney, Conroy, Feakes, Hindson, Payne, Cavitt, Weill, Morris, Bell-Metereau

University Council Bylaws

With the senate's endorsement, the senate chair sent draft University Council bylaws to the Assoc. Provost. According to the current bylaws 3 tenure track members are elected, but the proposal asks that they be appointed by the senate. Revisions also request adjunct faculty and librarian representation.

The question of abolishing the council was raised. It is presently functioning as a sounding board for president's cabinet, but it rarely meets more than once or twice a year.

Three tenure track faculty representatives will be appointed. Ludim Pedroza in music was suggested; the chair will see if she's willing.

University Curriculum Committee

College of Education: Jovita Ross Gordon and Susan Waite have agreed to serve but both will be on faculty development leave.

Academic Governance Committee: Oren Renick will represent Health Professions on the Academic Governance Committee.

Presidential Award for Excellence in Teaching Selection Committee

The chair distributed a proposal to re-balance the stagger of member terms by extending Kathy Fite's term one year to 2016 and appointing a member from Science and Engineering whose term will end 2016. Harold Stern was nominated for this seat.

It was suggested that the ratio of student to faculty on the committee be revised. This was the first year the senate proposed rubric was employed across the award committees, and some experienced problems with it. This issue will be RTA for discussion of possible improvements to the rubric.

Summative Evaluation of Chairs

Senator Sriraman reported on the subcommittee's recommendations for revisions to PPS 1.10, which covers the chair summative review process. The problems raised are that there are transparency issues and considerable variability in how the review is conducted across departments. PPS 8.03, which covers the dean summative review process, was used as a model for proposed revisions to PPS 1.10. A notable revision is that the summative review and the chair's performance expectations that result from it will be shared with the department faculty.

The chair commended the subcommittee and Senator Sriraman, noting that these changes will make the review more meaningful.

A motion to accept the subcommittee's recommendations as amended was approved. The chair will forward the approved draft to the Associate Provost.

Equity Funds

The Provost has directed the Deans to involve the department personnel committees in determining salary equity awards to get a historical perspective and avoid the funds being used to mitigate past low merit awards. Senator Feakes emphasized that equity should not be confused with merit.

It was suggested that the senate discuss the equity process with the senate liaisons to determine if there is a perceived need to clarify the process. Because of the lateness of action by the state legislature in setting budgets, the salary equity adjustments are typically determined during the summer when it is more difficult to include faculty input.

New business:

A question was asked about the senate's relationship with Staff Council. The senate has invited the council to have a representative attend senate meetings, and when there have been shared issues, a designee has attended. The senate's administrative

assistant has provided some support for the council because it doesn't have an administrative assistant.

The revised minutes from May 1 and June 19 were approved.

A meeting is tentatively scheduled for August 14. The chair will notify senators whether this meeting will be held. The first senate meeting of the Fall semester will be August 28th from 4:00 to 6:00.

Adjournment.

Draft minutes submitted for suggested revisions 7/15/13
Rebecca Bell-Metereau.