

Faculty Senate/Joint Meeting with Deans, Directors and Chairs
Wednesday, November 19, 2014
3:30 – 6:00 p.m., McCoy Hall 233

Senators: Augustine Agwuele, Rebecca Bell-Metereau, Elizabeth Blunk, Brock Brown, Michel Conroy, Barbara Covington, Debra Feakes, Ju Long, Lynn Ledbetter, Shirley Ogletree, Emily Miller Payne, Jovita Ross-Gordon, Vedaraman Sriraman, Susan Weill, Alex White

Deans: Daniel Brown, University College; Jaime Chahin, College of Applied Arts; Andrea Golato, The Graduate College; Michael Hennessy, College of Liberal Arts; Stephen Seidman, College of Science; Ruth Welborn, College of Health Professions; Joey Martin, associate dean, College of Fine Arts and Communication

Chairs and directors: Ann Watkins, Accounting; Aditi Angirasa, Agriculture; Elizabeth Erhart, Anthropology; Michael Niblett, Art and Design; Dittmar Hahn, Biology; Rodney Rohde, Clinical Laboratory Science; Melinda Villagran, Communication Studies; Hongchi Shi, Computer Science; David Perkins for Christine Sellers, Criminal Justice; Patrice Werner, Curriculum and Instruction; Stan McClennan, Engineering; John Schemmel for Andy Batey, Engineering Technology; Daniel Lochman, English; Rodney Runyan, Family and Consumer Science; Todd Jewell, Finance and Economics; Matthew Brooks, Health Administration; Mary Brennan, History; Duane Knudson, Health and Human Performance; Jacqueline Moczygemba, Health Information Management; Judy Oskam, Journalism and Mass Communication; Paula Rechner, Management; Carrie Boden-McGill, Occupational, Workforce and Leadership Studies; Audrey McKinney for Craig Hanks, Philosophy; Mark Holtz, Physics; Ken Grasso, Political Science; William Kelemen, Psychology; Ronnie Lozano, Radiation Therapy; Dorinda Noble, Social Work; Susan Day, Sociology

Administrators: Gene Bourgeois, provost; Cynthia Opheim, associate provost; Bill Covington, associate vice president of research and federal relations; Michael Heintze, associate vice president of enrollment management and marketing; Ron Brown, assistant vice president of academic services

Guests: Paivi Rentz, library liaison; Whitten Smart; John Wilcox, *University Star*

Meeting called to order at 3:30 p.m. by Provost Bourgeois

DISCUSSION TOPICS

- [HB2504 Student Perceptions of Instruction](#) (SPIs), Senate Chair Conroy
A proposed PPS revision to enforce the stipulation that the HB2504 Student Perceptions of Instruction (SPIs) are not used in faculty evaluations was discussed. The legislatively mandated five-question SPIs are separate from the course evaluations designed and distributed by departments for use with faculty evaluations.
- Pilot project for online submission of [HB2504 Student Perception of Instruction \(SPIs\)](#)
The School of Journalism and Mass Communication and the Clinical Laboratory Science Program will pilot a project this fall for online administration of the SPIs. Other departments will join the trial in the spring. Concerns raised were (1) student response rates online compared to in class, and (2) an interest in combining the five questions required on the SPIs with school or department course evaluations. If the pilot project is considered a success, all SPIs may be completed online beginning fall '15.
- Inaugural [Adjunct Faculty Workload Release \(AFWR\) Program](#), [Part Time Faculty Excellence in Teaching Awards](#) and online [Faculty Development Leave \(FDL\)](#)
Response from the deans and chairs to the AFWR, part-time faculty teaching awards, and online FDL submissions and reviews was positive. A request was made for more workload release credits during the next AFWR cycle and also for deans and chairs to more actively encourage their faculty to take advantage of these opportunities.
- Meeting the needs of disabled faculty, Council of Chairs, Chair Day
[Human Resources](#) and the [Office of Disability Services \(ODS\)](#) should be contacted by faculty needing assistance with disability issues, and faculty with disabilities should register with ODS. Chairs and directors should contact the provost's office for guidance when seeking funds to address accommodations needed by faculty members. A request for guidance in this regard was answered by the associate provost who said she will explore developing a policy to outline the process for faculty needing disability services.

- Office and classroom space issues
Several new buildings are approved for funding, but office and classroom space will remain mostly unchanged for the next few years except for several renovation projects. Lack of sufficient classroom space is being addressed by some departments with online classes and hybrid courses that meet once a week on campus, and once a week online. Funding for expansion remains a top priority of the administration.
- System attorney protocol, Associate Provost Opheim
Faculty should contact their chairs/directors and deans to verify that a legal concern is applicable to the charge of the [TSUS Office of General Council](#) before seeking legal representation from her. According to the Texas State website: “The TSUS Office of General Counsel provides advice and serves the legal needs of the university and its employees when they are acting in the course of their employment.”
- Update on [TK20 ePortfolio Faculty Qualifications System](#) pilot
The departments of Sociology; Physics; Occupational, Workforce, and Leadership Studies; Radiation Therapy; and Health and Human Performance are piloting phase one of the Faculty Qualifications project. Data entry specialists are assisting, but faculty are responsible for completing the entry of their vitae into the system and also keeping it up to date. Faculty training sessions and workshops are provided on request. Online tutorials are available. A faculty annual review advisory group with representatives from all colleges was proposed.
- Off agenda, the associate provost reminded chairs that permits for visitors should be purchased online for \$5 using the online purchasing system. The provost reminded unit heads that lecturers and senior lecturers should not be evaluated on creative/scholarly activity if they teach a full course load.

Break

Faculty Senate meeting convenes

Meeting called to order at 5:15 p.m. by Senate chair Conroy

University Research Committee (URC) Research Enhancement Program (REP) recommendations

Senators reviewed College Research Enhancement Committee recommended funding for the [REP](#) proposals. The Faculty Senate will vote at its next meeting to endorse the URC decisions.

College of Science Dean review assignment

Senator Agwuele was appointed by the Faculty Senate to chair the five-year review of the College of Science dean.

UPPS and PPS review assignments for November and December

PPS 7.17 Management and Funding of Faculty Fellowship: Senator Feakes

UPPS 04.01.02 Information Resources Identity and Access Management: Senator Long

PPS 7.02 Faculty Hiring: Senators White, Blunk and Agwuele

Presidential Award for Teaching representative

Senator Long will recommend a substitute from Business to replace Vicki West, who was nominated for the award and must be replaced on the selection committee.

Approval of 10/29 and 11/05 minutes

6:00 Adjournment

~Minutes submitted by Susan Weill