

**Nontenure Line Faculty Committee  
Minutes  
Friday, December 16, 2016  
Open Session 1:00 – 3:00 p.m.  
JCK 880**

**Members Present:** Alex White, Sherri Mora, Andrew Marks, Shannon Duffy, Christi Townsend, Kevin Jetton, Glynda Betros, Kay Newling, Wendi David, Maureen Lemke, Sherwood Bishop, Allie Thomas, Gloria Velásquez, Sharon Armstead and Jo Beth Oestreich.

Meeting called to order at 1:00 pm by Chairman Alex White

**Update report by Chairman White:**

- The University is moving from Outlook to Office 365 over the break. Office 365 will increase mail capacity.
- The University is increasing internet capacity around campus to eliminate Dead Zones.
- **At the recent University Leadership Meeting** (Council of Chairs, Deans, and Faculty Senate), the following items were discussed:
  - Budget: President Trauth stated the percentage of benefit allocation is smaller than what was paid (5% received by state and the University paid out 12%). The state has not funded this budget item. {Consider drop in oil prices, lack of additional funds by the state and no state education budget for education by the Legislature}. As a result, less money has been spent on other line items as per the President. Additionally for the 2016-2017 year, there is a \$2 million roll over (still smaller than desired).
  - **Faculty Senate Meeting:** In response to the recent events on campus, the History Department did make a presentation stating their concerns, etc., and note the President has met with numerous departments concerning the events, but no formal response has been drafted by the Faculty Senate.
  - **AVPAA Search:** the Associate Vice President of Academic Affairs whittled down a list of candidates to three individuals (replacing the outgoing AVPAA Dr. Oppine). The position requires oversight of Curriculum, Distance and on-line learning, the International office, and Commencement. The 3 candidates are: **Dr. Mary Ellen Cavitt**, Music Education; **Dr. Rodney C. Runyan**, FCS; and **Dr. Vedaraman Sriraman**, Engineering Technology. These three candidates will be interviewed by the President and the Provost.
- A request was made from the Women’s Political Caucus in Hays County for a speaker. Member Duffy will check with a colleague in her department to see if she can present for this group (Dr. Elizabeth Bishop).

**New Business:**

New Nontenure Line Faculty Orientation dates/sites have been set and attending members below have agreed to present at these meetings (All members of NLF committee are encouraged to attend/participate):

<b>Date</b>	<b>Place</b>	<b>Time</b>	<b>Members Assisting</b>
January 10	UAC 310	5:00 – 6:20 pm	Andrew Marks, Alex White & Jo Beth Oestreich
January 11	UAC	10:00 – 11:20 am	Sherri Mora, Gloria Velásquez, Wendi

			David, Glynda Betros and Jo Beth Oestreich
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Alex will send out the orientation PPT for everyone to review. It will be important to remind new faculty at these orientations of the standardized Core Curriculum Course Syllabus to follow; share the unique diverse student body we have at TX ST as well as faculty (including urban/rural, VETS, working students and varied lifestyles); and review the Outcomes Assessment piece. Other thoughts for the presentation: include image of PAWS Alert (an example by Sherwood will be included); information on Brilliant Bobcats, Bat, etc.; and how new faculty can get involved departmentally and university wide; and be aware of Merit policy (PPS 7.10). Allie will assist in organizing bags for the attendees and Jo Beth will help with gathering 'goodies' for the bags.

- An issue regarding changing the passing time of 10 minutes to 15 minutes between classes was raised. The current tenure of the Provost is not to change this passing period. However, the Dean of Science and the Dean of Education are considering how to reschedule classes to address this issue.
- **One Faculty:** Chairman White will check to see if any nontenure faculty are excluded from Senate Committee appointments (one example, The Presidential Award).
- Nontenure faculty can attend tenure-line workshops (i.e. NLF seeking a tenure track position)
- ***Upcoming Nontenure Line Faculty Workshops***

<b>Understanding Your Position as a Nontenure Line Faculty</b>			
<b>Date</b>	<b>Place</b>	<b>Time</b>	<b>Members Assisting</b>
February 13	Alkek 105-106	11:00 am – 2:00 pm	Sherri Mora, Gloria Velásquez, Maureen Lemke and Sharon Duffy
February 14	Alkek 105-106	11:00 am – 2:00 pm	Gloria Velásquez and Sherri Mora
<b>Nontenure Line Faculty Work Release Program</b>			
March 22	Alkek 105-106	11:00 am – 2:00 pm	Alex White and Sherri Mora
March 23	Alkek 105-106	11:00 am – 2:00 pm	Alex White and Sherri Mora

Meeting adjourned by Chairman White 2:50 pm.

Respectfully Submitted,

Jo Beth Oestreich  
Secretary