**Minutes**

**Non-tenure Line Faculty Committee**

**Friday, October 16, 2020**

**1:00-3:00 pm**

**Zoom**

**Address here: 940 3983 0158 (password: onefaculty)**

**Members Present: Lynn Ledbetter, Kevin Jetton, Valerie Anderson, Suzy Okere, Glynda Betros, Nicole Hengst, Kris Toma, Shawn Boyd, Renee Wendel, Howard Williams, Kay Newling, Britney Webb, Karla Hamelin, Shannon Duffy, Wendi David, Sandra Duke, Amy Meeks, Susan Holtz, Christi Townsend, Shawn Camp, Martari Gunter, Gloria Velasquez, Thomas Varacalli, Dan Smith, and, Jo Beth Oestreich.**

**Meeting opened at 1:02 pm by Chair Ledbetter**

**Approval of September 18, 2020 minutes**

**Old Business:**

* **NLF to participate on Personnel Committees is still being discussed by Faculty Senate**
* **NLF Committee projects for 2020-2021: idea brainstorming**

1. **Spring 2020 Book Club revisit and restart? UPDATE/Amy**: Important to try to reignite to connect with our colleagues or focus to move to a virtual option. We will reach out to Candace Hastings to develop a virtual book club in the spring.
2. **NLF workshops (CANVAS Coffee Club, other Professional Development opportunities).** The Committee will work to develop topics for our CANVAS Coffee Club. Lynn suggested to Pilot a Zoom session for an informal gathering of NLF, and then break-out into groups based on various topics, i.e. CANVAS, scholarly ideas, etc. Lynn will send out a request to committee members to identify topics for our pilot CANVAS Coffee Club. Additionally, members are encouraged to consider being a facilitator for the topics to be held Friday, November 13th. Another suggestion was to form a TEAMS site to answer questions, and/or utilize this platform for interaction with our NLF colleagues. Additionally, we could create a Discussion thread in our NLF site.
3. **Spring 2021 NLF Reception – Thursday, 3/25/2021 from 4-6 pm at Wittliff Collections Gallery**
4. **Spring new NLF Orientation is scheduled for Friday, January 15, 2021, 9:00 – 11:00 am, via Zoom.**

**New Business:**

* **Discuss NLF Career Path Proposal (scholarly/creative activities). UPDATE: Lynn –** feedback related to clarification specifically to scholarly/research review is requested by Faculty Senate. Lynn will forward this information to the committee to review and encourages members to provide feedback. NOTE: This proposal has support by the Faculty Senate and Administration. Additional information provided by Lynn in the Faculty Senate Updates are below.
* **NLF Workload Release Program – 11 applications completed and submitted, and out for deans to review**

[**https://www.txstate.edu/facultysenate/resources/AFWR-program0.html**](https://www.txstate.edu/facultysenate/resources/AFWR-program0.html)

**Uploaded to CANVAS after deans have reviewed (dean review due Oct. 22)**

**Rubric will be included.**

**All committee members review and score all applications. Members need to check the CANVAS site and review and send scores to Lynn before our November 20 meeting. NLF Workload Credit Limit: 42.**

**Post-review discussion and final recommendations made during Nov. 120 NLFC meeting**

**NLFC recommendations sent to Faculty Senate for December 2 review**

* **Open Access Program for students purchasing textbooks.** This is a pilot program with certain departments in collaboration with Pearson, Cengage and McGraw Hill Publishers for on-line access to their reading materials. The goal is to provide students and faculty quick access to materials beginning day one of the semester.

**Faculty Senate updates: UPDATE: Lynn**

**NLF Career Path Proposal (CPP).** Presented to CAD, questions related to research/scholarly creative activities. Looking for specific feedback on this proposal related to scholarly creative activities and did not advance due to some of the language in the proposal. Faculty Senate want us to revisit the scholarly requirement language. There are ‘pure’ tenure research faculty who do not teach. We need to demonstrate how we are keeping current in *our* field. We need to look at the language of the CPP. Lynn will send comments made by Faculty Senate on the CPP for our review. Perhaps we could do a percentage of pay boost and or a $3,000 - $5,000 increase in pay.

**NLF concerns and more across campus.** There were comments related to switching to virtual learning after Thanksgiving. The university response thinks this would be too expensive, especially if all exams were online. Additionally, discussion arose to cancel spring break. Lynn asked NLF members to share their comments as well as seek comments from departmental/college colleagues of their thoughts concerning canceling spring break in spring 2021.

**COVID-19 Comments:** The President of Student Government stated students are afraid to do the free COVID testing. If they test positive, they do not want to go into quarantine. There are some comments related to compensate faculty for having to purchase equipment to teach virtually, etc.

**Reduced Summer pay:** The Administration is looking at reducing summer teaching pay as well as other reduction in pay for work done during this time. What types of courses are offered and number of students enrolled, in considering how to evaluate how instructors will be compensated.

**Reducing Administrative Positions/Reduce Salaries:** There were no athletic cuts and there were only a few salary cuts in the administration. The salaries of most administrators remain high.

**Contact Lynn related to any faculty concerns, our CANVAS Coffee Club, etc.**

**Adjourned at 2:50 pm by Chair Ledbetter**

**Next Meeting: November 20, 2020 at 1:00 pm**

**Respectfully Submitted,**

Jo Beth Oestreich, Secretary