

The rising STAR of Texas

MONTHLY ACCOUNT RECONCILIATION CERTIFICATION

Department:		
Fiscal Year:	Accounting Period:	

Fund	Cost Center	Internal Order

Preparer Certification:

I certify that I have reviewed all charges and credits on the fund/organization and have confirmed, with source documents, the transactions as appropriate. For any errors identified, corrections have been made and/or requested and are pending posting.

Signature

Date

Approver Certification:

I certify I have reviewed the reconciliation and that all charges and credits to the fund and organization are appropriate and necessary.

Signature

Date