



## Compensation Website Newly Revamped

As part of our website revamp project, the Compensation area has undergone recent web renovations scheduled to go live February 1. Among the changes, updates include sections dedicated to provide a clearer understanding of job classifications, pay, legal compliance and easier access to the pay plan. The HR website is undergoing significant changes to provide the tools and resources in a more user-friendly way.

### Updates & New Additions

HR Homepage  
Employment  
Benefits  
Work Life  
and more...



*More changes  
coming soon.*

## Dates to Remember

### Blood Drive

Thu, January 19<sup>th</sup> | 9 a.m. – 3 p.m.)  
JCK 1100

### Texas State Resources Fair

Thu, April 6<sup>th</sup> | 11 a.m. – 2 p.m.)  
LBJSC Ballroom

### Financial Planning & Retirement Fair

Wed, April 5<sup>th</sup> | 9 a.m. – 3 p.m.)  
LBJSC Ballroom

## Fair Labor Standards Act (FLSA) Update



## “We heard you” Corner

One of the many benefits we receive as regular faculty and staff is paid time off to donate blood. The maximum is not measured as number of hours, but is counted as four times per fiscal year. To use this benefit, prior supervisor approval and proof of donation are required.

Professional Development organizes a blood donation event more often to allow as much flexibility and opportunity as possible. It does not necessarily coincide with the paid leave policy maximum. Many individuals, including students, donate blood at this event even though they do not qualify for the paid leave. Even though there are sometimes 5 blood drives scheduled in a fiscal year, employees are eligible to receive paid leave for 4 times to donate blood.

*UPPS No. 04.04.30 - You are entitled to a paid leave of absence for up to five (5) working days in a fiscal year to serve as a bone marrow donor, up to thirty (30) working days in a fiscal year to serve as an organ donor, and up to four times a year to donate blood.*