

# **Sports Positions**

- Assistant Sports Director
- Bobcat Radio Talk Show Host / Producer
- Sports Broadcaster
- Board Producer
- Sports Update Anchor
- Sports Update Writer

# Assistant Sports Director

Reports To: Sports Director

## Position Requirements:

- Can complete all aspects of KTSW sports coverage both on-air and online, including scheduling interviews, maintaining remote broadcasting equipment, assigns announcers and board operators for each broadcast, etc.
- Assists in the management and training of a volunteer staff
- Register for MC 3306 Writing for the Electronic Media (SJMC majors only, strongly recommended)
- Write and provide sports wraps for newscasts and sports updates
- Board-op at least 5 sporting events, on-air opportunities available for in-game updates
- Serve as co-host 1/2x a week for KTSW talk show
- Posts social media updates
- Attend TXST sporting events, press conferences, post updates through KTSW Sports website, blog & social media
- Color analyst for TXST soccer, volleyball, softball or Olympic HS sporting events (basketball, baseball, softball) at least 5x
- Play-by-play or color commentator for SMHS Rattler Football games
- **Attend at least one area pro-sporting event in media role**
- Sit in, participate in KTSW TXST Football pre-game, halftime and post-game show
- Extremely flexible schedule
- Audio production using Adobe Audition
- Must have previous KTSW experience
- Strong work ethic and interest in Texas State sports, Sun Belt sports and San Marcos in general

## Skills:

- Ability to listen, write, and speak effectively on-air and on KTSWBlog.net
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to design, plan, organize, and implement projects and tasks within a deadline of one week or less
- Dependable, responsible contributor committed to excellence and success

## Notation:

S = Supervisory Role

O = On Air (live)

V = Volunteer Position

P = Production

M = Social Media

# Bobcat Radio Talk Show Host / Producer

**Reports To:** Sports Director

## **Position Requirements:**

- Assists with the development and implementation of a three-day per week, half-hour live on-air sports talk show covering Texas State University, local and national sports entertainment, information and news
- Responsible for following all KTSW and FCC on-air radio policies and procedures
- Knowledge of Texas State sports is a must; knowledge of Texas Sports in general is a plus
- Responsible for monitoring audio signals to detect sound-quality deviations or malfunctions as well anticipating and correcting any problems
- Serve as co-host for KTSW talk show
- Posts social media updates
- Work with producers in creating show content
- Attend TXST sporting events, press conferences, post updates through KTSW Sports website & social media
- Write and provide sports wraps for newscasts and sports updates
- Flexible Schedule
- Ensures show content is created as a podcast and given to Sports Web Editor to be posted on KTSW WordPress blog
- Performs other duties as assigned

## **Skills:**

- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

## **Notation:**

O = On Air (live)

V = Volunteer Position

P = Production Position

M = Social Media

# Sports Broadcaster

**Reports To:** Sports Director

**Position Requirements:**

- Responsible for following all KTSW and FCC on-air radio policies and procedures
- Provides live on-air play by play and or color analysis for broadcasted games
- Performs research, prepares outline for each pregame, halftime and postgame show
- Use and understanding of remote broadcasting equipment (Barix)
- Knowledge of Bobcat and San Marcos HS sports is a must
- MUST Learn how to successfully produce games and continuously cover Texas State athletics before you will be given a chance to broadcast
- Write and provide sports wraps for newscasts and sports updates
- Posts updates on social media
- Color analyst for TXST basketball, baseball at least 4x
- Play-By-Play for SMHS Football (if applicable that semester)
- Play-By-Play for TXST Soccer, Softball, Volleyball sporting events (basketball, baseball, softball) at least 4x
- Extremely Flexible Schedule
- Performs other duties as assigned

**Skills:**

- Ability to listen, write, and speak effectively over airwaves to a large audience
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to giving the most professional approach to broadcast of NCAA Div. I athletic event

**Notation:**

O = On Air (live)

P= Paid Position

M = Social Media

## **Sports Board Producer**

**Reports To:** Sports Director

**Position Requirements:**

- Responsible for following all KTSW and FCC on-air radio policies and procedures
- Responsible for monitoring audio signals to detect sound-quality deviations or malfunctions as well anticipating and correcting any problems
- Understanding of remote broadcasting equipment
- Knowledge of Texas State sports is a must
- Audio console operation experience is a plus
- MUST be a steady and continuously contributive KTSW Sports Reporter before you will be given a chance to produce games
- Write and provide sports wraps for newscasts and sports updates
- Posts updates on social media
- Board-op for Texas State Football broadcasts
- Board-op for other live sporting events, including SMHS football, and TXST Olympic sports (volleyball, soccer, basketball, baseball, softball)
- Flexible Schedule
- Performs other duties as assigned

**Skills:**

- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

**Notation:**

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# Sports Update Anchor

**Reports To:** Sports Director

## **Position Requirements:**

- Responsible for following all KTSW and FCC on-air radio policies and procedures
- Helps to write and submit flash report of sports events from the day before as well as any other news surrounding Texas State or San Marcos
- Reads script on-air during Sports Update segment on Other Side Drive
- Knowledge of Board operation experience is highly recommended
- Write and provide sports wraps for newscasts and sports updates
- Posts updates on social media
- Flexible Schedule
- Performs other duties as assigned

## **Skills:**

- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

## **Notation:**

O = On Air (live)

V = Volunteer Position

# Sports Update Writer

**Reports To:** Sports Director

## **Position Requirements:**

- Responsible for following all KTSW and FCC on-air radio policies and procedures
- Helps to write and submit flash report of sports events from the day before
- Observes anchor on-air during Sports Update segment on Other Side Drive
- Knowledge of Bobcat and San Marcos HS sports is a must
- Write and provide sports wraps for newscasts and sports updates
- Posts updates on social media
- Board operation experience is a must
- Flexible Schedule
- Performs other duties as assigned

## **Skills:**

- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

## **Notation:**

O = On Air (live)

V = Volunteer Position