

Multimedia Positions

- Assistant Multimedia Director
- Studio C Producer
- Photographer
- Videographer
- Illustrator

Assistant Multimedia Director

Reports To: Multimedia Director

Position Requirements:

- Responsible for assisting in the creation of all KTSW multimedia, including video, photos and illustrations
- Responsible for overseeing all visual content, ensuring format is appropriate
- Helps to maintain KTSW's YouTube account
- Responsible for cataloging all content
- Ensures assigned projects are completed creatively, accurately, and in a timely manner
- Flexible Schedule
- Performs other duties as assigned

Skills:

- Experience with Adobe CS required (CS6 preferred)
- Experience with other video editing software
- Applicants must submit links to previous work or a digital portfolio, which will be returned upon request
- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

S = Supervisory Role

C = Content Management

P = Production

Studio C Producer

Reports To: Multimedia Director

Position Requirements:

- Responsible for booking bands for all KTSW live in-studio sessions. Includes booking for every Wednesday at 5:30 PM, and booking touring bands during weekends.
- Responsible for requesting parking permits prior to event
- Retrieves the following information from bands prior to event:
 - Input lists
 - Media kits (photos or promotional material)
 - Signed Studio C contract
- Inputs details about session onto KTSW Google Calendar prior to event
- Assists in scheduling photographers, videographers and sound technicians
- Must be present for entire live session
 - Supervises set-up and take-down of the studio
- Troubleshoots any potential technical issues
- Listens critically to live sessions and provides feedback
- Coordinates putting pre-recorded sessions on the air; in the case that any circumstances arise that prevent the session from taking place

Skills:

- Experience with Adobe CS required (CS6 preferred)
- Experience with other video editing software
- Experience with prior live in-studio sessions
- Knowledge of local music landscape
- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

S = Supervisory Role

C = Content Management

P = Production

O = On-air (live)

Photographer

Reports To: Multimedia Director

Position Requirements:

- Responsible for cataloguing KTSW events, providing images for stories
- Produces work as assigned
- Ensures assigned projects are completed creatively, accurately, and in a timely manner
- Flexible Schedule
- Performs other duties as assigned

Skills:

- Experience with Adobe CS required (CS6 preferred)
- Experience with other photo editing software
- Experience with DSLR cameras preferred
- Applicants should submit links to previous work or a digital portfolio, to be reviewed during the interview
- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

C = Content Management

P = Production

Videographer

Reports To: Multimedia Director

Position Requirements:

- Responsible for cataloguing KTSW events, providing video for stories
- Produces work as assigned
- Ensures assigned projects are completed creatively, accurately, and in a timely manner
- Flexible Schedule
- Performs other duties as assigned

Skills:

- Experience with Adobe CS required (CS6 preferred)
- Experience with other video editing software
- Experience working with cameras preferred
- Applicants should submit links to previous work or a digital portfolio, to be reviewed during the interview
- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

C = Content Management

P = Production

Illustrator

Reports To: Multimedia Director

Position Requirements:

- Responsible for creating and illustrating unique images for KTSW stories and social media
- Produces work as assigned
- Ensures assigned projects are completed creatively, accurately, and in a timely manner
- Flexible Schedule
- Performs other duties as assigned

Skills:

- Experience with Adobe CS required (CS6 preferred)
- Experience working with cameras preferred
- Applicants should submit links to previous work or a digital portfolio, to be reviewed during the interview
- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to plan, organize, and implement tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

C = Content Management

P = Production

Live Sound Technician

Reports To: Multimedia Director and Other Sider Drive Executive Producer

Position Requirements:

- Responsible for assessing the acoustics of the performance area and assembling and operating the necessary equipment to detect sound-quality
- Consults with producers and performers to determine the sound requirements
- Responsible for selecting, positioning, adjusting and operating the equipment used for amplification and recording
- Must apply technical knowledge of sound recording equipment to achieve the determined artistic objectives
- Responsible for monitoring audio signals to detect sound-quality deviations or malfunctions as well anticipating and correcting any problems
- Flexible Schedule
- Performs other duties as assigned

Skills:

- Ability to listen, write, and speak effectively
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with coworkers
- Ability to design, plan, organize and implement projects and tasks within an allotted timeframe
- Dependable, responsible contributor committed to excellence and success

Notation:

O = On Air (live)