

Equipment on Loan

This is to acknowledge receipt of the following loaned equipment authorized for off-site use by the department for University Business Purpose for the period _____ to _____.

Quantity	Inventory No.	Description

The borrower assumes responsibility for replacing lost or stolen equipment and for repairs to damaged equipment as determined by Materials Management and Logistics.

Department

Borrower's Name and Texas State ID number (Print)

Borrower's Signature / Date

Department Heads Signature / Date

Materials Management & Logistics Signature / Date

All equipment returned in good condition? Yes _____ No _____

If no, explain fully:

Materials Management & Logistics Department

Date Returned

UPPS 05.01.01-PY-0999-01

A member of the Texas State University System