

Workstudy Employment Application
The Schneider Music Library at Texas State University
An Equal Opportunity Employer

Date: _____

Applying for: ____ Fall/Spring ____ Summer

GENERAL INFORMATION

Legal name _____ Preferred nickname? _____

Univ. ID# _____ City/State you attended high school _____

Current address _____

TxState Email _____ Alternate Email _____

Primary phone _____ Ok to text? ____ Alternate phone _____ Ok to text? ____

Your major _____ Minor (if any) _____

Began attending TxState which semester _____ Expected graduation date _____

POSITION

Important: ONLY applicants with Federal or State Workstudy funding can be considered for this position.

- **What is the amount of your workstudy award? \$** _____

Important: The employer takes care to schedule workers *around* their classes, other important ongoing commitments, and transportation considerations. With that said, the worker may be placed on the schedule anytime between 9am-9pm Mon-Thu, 9am-5pm Fri, and/or weekends (12-5pm Sat, 2-7pm Sun), for up to a total of 16 hours/week. The employer makes all efforts to set a schedule at start of semester and maintain the same schedule every week; the worker is free to arrange shift trades with coworkers as needed.

- **Are you willing to be scheduled according to the terms stated above?** _____
- **Will you be relying on the University's bus service for transport to/from work?** _____
- **Do you expect to have a second job?** _____ **If so, please provide details:**

- **List any other ongoing obligations (ensembles, lessons, organizations, etc.) that could potentially conflict with work schedules. Include the times/days-of-week these obligations occur:**

EDUCATION/ SKILLS/ EXPERIENCE

List any LIBRARY work experience/involvement: _____

Summarize experience/involvement/knowledge in MUSIC or other arts, if applicable:

List any academic honors, acquired skills, or other considerations you consider significant and relevant to employment:

EMPLOYMENT/ INTERNSHIP HISTORY (list most recent)

Note: No need fill out if submitting separate resume

Employer _____ Dates worked _____

City, State _____ Reason for leaving _____

Supervisor's name _____ Okay for us to contact supervisor? _____

PREFERENCE FOR SECONDARY ASSIGNMENT

Depending on the needs of the School of Music, you may be asked to work a portion of your schedule in another area of the Music building. Please rank your preferences (1, 2, 3, and 4) for where you would like to be assigned (1 being most preferable, 4 being least):

Main Office ____ Computer Lab ____ Building Monitor ____ Recording Technicians ____

PRE-INTERVIEW QUESTION

Why do you wish to work at the Schneider Music Library (and what makes you a great candidate)?
(2-3 complete sentences, please)

- **Please submit listing or chart of your COURSE SCHEDULE for the coming semester along with your application, if you have it available at this time.**

I hereby certify that all statements in this application are true.

Date _____ Signature (type name if emailing) _____

Mail to: Schneider Music Library / School of Music / Texas State University / San Marcos, TX / 78666
OR E-mail to: mb53@txstate.edu (to Mr. Mark Blair, Music Librarian), OR submit via Handshake/jobs4cats