

# Volunteer Note Takers



Greetings Bobcat! The Office of Disability Services (ODS) needs your assistance to serve as a volunteer note taker. There is a fellow student in your class that requires assistance with note taking . Here are ways how you can take notes to help your classmate:

- ◆ The Office of Disability services offers free carbon paper that when written on produces a copy on the next page. This eliminates the need to use a copy machine.
  - ◆ Take notes on your laptop and email a copy to the student requesting help.
- ◆ Note: For students who prefer to remain anonymous receiving this accommodation please meet with your professor to discuss how they can help to facilitate the exchange of notes between the student and the note taker.

Please visit <https://www.ods.txstate.edu/current-student-resources/Volunteer-Note-Taker.html> for more information.

You will be able to use your volunteer hours as a note taker on your extra curricular transcript.

If you have questions or need additional information, feel free to contact the Office of Disability Services at 512.245.3451.

Thank you for your support and dedication to your fellow classmates!