

## Required: Pre-Semester Start-Up Assignments (*Student Teachers AND Interns*)

Welcome to your Student Teaching semester! During this semester you will experience quite a bit of learning and growth that will prepare you to effectively plan for, teach, and manage your very own classroom in the near future. However, you will also need to engage in some learning and “to-dos” prior to the start of the semester, to prepare you for all you will need to know and need to be able to do once your placement starts.

The four required Start-Up Assignments are outlined below. All of these must be completed **prior** to your Student Teaching or Internship Orientation Meeting (scheduled with your Faculty Supervisor) the week prior to the start of the semester. Please reach out to the Office of Educator Preparation at [oepe@txstate.edu](mailto:oepe@txstate.edu) with any questions you have regarding these assignments.

START-UP ASSIGNMENT 1: The Student Teaching Syllabus	
The syllabus for this semester outlines critical course information and contains a few action items for you to complete. You will also find a general semester calendar within the syllabus which outlines what your semester will look like.	
MATERIALS	<b>Syllabus</b> -available on the <a href="#">Office of Educator Preparation Website</a> under <a href="#">Resources for Clinical Teaching</a> tab This should be downloaded and saved for future reference.
WHO	BOTH Student Teachers and Interns must review the syllabi. It is the same for both groups.
TO DO	Read through the syllabus. <ul style="list-style-type: none"> <li>• Mark pages, make notes, highlight, etc.</li> <li>• Make note of important dates using the calendar provided.</li> <li>• Record any questions you have for your Faculty Supervisor to be addressed at your upcoming Orientation Seminar.</li> </ul>
DUE BY	<b>Must be completed PRIOR to the Orientation Seminar.</b>

START-UP ASSIGNMENT 2: Handbook Review	
The Essential Student Teaching Handbook is the guiding document for Student Teachers. The Internship Handbook is the guiding document for Interns. In the handbook, you will find information related to your placement(s), your roles, and your responsibilities for this semester. You will also find information about the support provided to you this semester, as well as important policy information.	
MATERIALS	The Handbooks below are available on <a href="#">Office of Educator Preparation Website</a> under the <a href="#">Resources for Clinical Teaching</a> tab. <ul style="list-style-type: none"> <li>• Student Teachers: <b>The Essential Student Teaching Handbook</b> located under <a href="#">Student Teacher Resources</a>.</li> <li>• Interns: <b>The Internship Handbook</b> located under <a href="#">Internship Resources</a>.</li> </ul>
WHO	BOTH Student Teachers and Interns must review their respective handbook.
TO DO	Read through the handbook. <ul style="list-style-type: none"> <li>• Mark pages, make notes, highlight, etc.</li> <li>• Record any questions you have for your Faculty Supervisor to be addressed at your upcoming Orientation Seminar.</li> </ul>
DUE BY	<b>Must be completed PRIOR to the Orientation Seminar.</b>

<b>START-UP ASSIGNMENT 3: The Danielson Group Resources</b>	
You will use some resources from this site for a variety of required assignments that must be completed before your seminar meetings throughout the semester. These resources are not available on the OEP website. You will need to share contact information and register in order to download the required documents.	
<b>MATERIALS</b>	Download the following resources from the Danielson Group website. <ul style="list-style-type: none"> <li>• The Framework for Teaching Evaluation Instrument (<b>2013</b> Edition)</li> <li>• The Framework Clusters</li> </ul>
<b>HOW</b>	<ul style="list-style-type: none"> <li>• Visit <a href="#">The Danielson Group Website</a></li> <li>• Click on the <a href="#">Free Downloadable Resources</a> tab.</li> <li>• Scroll down the Free Downloadable Resources.               <ul style="list-style-type: none"> <li>○ You will be asked to register and create an account to download the free resources.</li> </ul> </li> </ul>
<b>WHO</b>	Student Teachers and Interns <i>Note: The related Framework Clusters reflection assignments are for Student Teachers ONLY.</i>
<b>DUE BY</b>	<b>Must be completed PRIOR to the Orientation Seminar.</b>

<b>START-UP ASSIGNMENT 4: The Danielson Framework for Teaching</b>	
The Danielson Framework for Teaching is the instructional model used for Texas State's certification programs. In addition to providing a comprehensive picture of teaching, the Danielson Framework is used as an evaluation tool during the Student Teaching semester and Internship.	
<b>MATERIALS</b>	<ul style="list-style-type: none"> <li>• <b>The Danielson Framework for Teaching Evaluation Instrument</b> (see above on how to access this document)</li> <li>• The Danielson Framework for Teaching <b>Video Series Links</b>:               <ul style="list-style-type: none"> <li>○ <a href="#">Overview of Danielson Framework for Teaching</a></li> <li>○ <a href="#">Danielson: Domain 1</a></li> <li>○ <a href="#">Danielson: Domain 2</a></li> <li>○ <a href="#">Danielson: Domain 3</a></li> <li>○ <a href="#">Danielson: Domain 4</a></li> <li>○ <a href="#">Danielson: Next Steps</a></li> </ul> </li> </ul> <p><i>Note: Video links are also included in syllabus.</i></p>
<b>WHO</b>	BOTH Student Teachers and Interns
<b>TO DO</b>	<ul style="list-style-type: none"> <li>• Download The Framework for Teaching.</li> <li>• Watch the Danielson Framework for Teaching Videos.               <ul style="list-style-type: none"> <li>○ Have the Framework available while watching and mark pages, make notes, highlight etc.</li> <li>○ Record any questions you have for your Faculty Supervisor, to be addressed at your upcoming Orientation Seminar.</li> </ul> </li> </ul>
<b>DUE BY</b>	<b>Must be completed PRIOR to the Orientation Seminar.</b>