

1



2

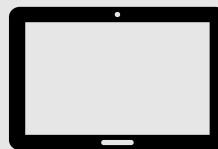
Video Hearings & Work Meetings

- There are many different ways to conduct two-way video hearings and meetings out there.
- There are also court-specific vendors who have software to conduct hearings remotely.
- Because of the current situation, many companies are waiving fees to allow people to access their software for a limited time to ensure people can conduct business remotely.

3

What do you need?

Each attendee (*the judge, any attorney, and each party*) will need either a **desktop computer, laptop, tablet, or phone** with a camera and microphone. *This comes standard on most devices!*



4

Web-based Meetings and Hearings

Your court may already have access to these through county contracts or for free:



ZOOM



WEBEX



MICROSOFT
TEAMS



HANGOUTS MEET

5

Zoom

- Free version
- Two-way audio/video
- Can share the link with many participants (100 in the free version)
- Works with Microsoft 365, Outlook, and Gmail
- Ability to record a meeting/hearing
- <https://zoom.us/resources>

6

Webex

- Free version
 - Two-way audio/video
 - Can share the link with many participants (100 in the free version)
 - Works with Microsoft 365, Outlook, and Gmail
 - Ability to record a meeting/hearing
- <https://www.youtube.com/playlist?list=PLYnWo4XhzTfhkcwB6M1a-wJ9dTlz58yz>

7

Microsoft Teams

- Free Version
 - Paid version already included with many Microsoft Subscriptions
 - Two-way audio/video
 - Up to 250 participants
 - Connects with other Microsoft Software like Outlook
- https://www.youtube.com/playlist?list=PLFPUGjQjckXGxmRgio7hw_VjMtsvSoILW

8

Gsuite (Hangouts Meet)

- An Upgraded free version will be available for any GSuite user until July 1, 2020 :

<https://cloud.google.com/blog/products/g-suite/helping-businesses-and-schools-stay-connected-in-response-to-coronavirus>

- Two-way audio/video
- Up to 250 participants
- Connects with other Google products and Microsoft products
- Ability to record a meeting

- <https://www.youtube.com/playlist?list=PLU8ezl8GYqs6sCUWKaCVBaVg-ND6uH2BG>

9

Other Conference/Meeting Software:

- Blackboard
- MegaMeeting
- RingCentral Meetings
- Intermedia AnyMeeting
- ZohoMeeting
- ClickMeeting
- BlueJeans Meetings
- Join.me
- Pexip
- ClickShare Conference
- Zapnito
- Web Meeting
- LoopUp
- Glisser
- WebinarJam
- ConexED
- Flock
- BigMarker Web Conferencing
- Samepage
- TeamViewer
- Workplace by Facebook
- Adobe Connect
- UberConference
- Highfive
- FreeConferenceCal
- I.com
- vFairs
- Livestorm
- ReadyTalk
- Whereby
- Lifesize
- Fuze
- AND MANY MORE

10

There are too many to count!

- Work with the other courts and other elected officials in your county to choose the right system for you.
- You may want to contact your other vendors who know what works best with the software/hardware that you already have.
- At TJCTC we have been testing out multiple different programs as we navigate how to work remotely best.

11

COURT-SPECIFIC TECH RESOURCES

12

CourtCall

- Court specific service
- Already has Texas customers
- Might take longer than usual for in-person set-up and training, because of the current high need
- <https://courtcall.com/what-is-courtcall/>

13

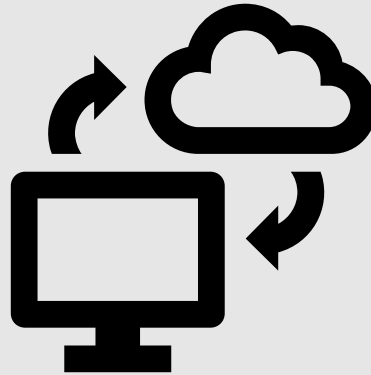
VideoMagistrate

- Court specific service
- NetProtec is the vendor who supplies this product in Texas
- All inquiries can be sent to sales@videomagistrate.com or you can call (800) 611-6702
- <http://www.videomagistrate.com/>

14

Hardware for Video Conferencing

- Most courts have computers that will work with the earlier discussed software for basic videoconferencing
- There are also companies who work specifically with courts and businesses to set up rooms with the technology needed for these purposes
- You can find a list on the IJIS Institute's Website:
- <https://icacprovidir.ijis.org/browse>



15

WHAT ABOUT PAPER
FILINGS?

16

E-file & Emailed Documents

- Scanner apps on smartphones can be a good way for a party to capture a document and send it to the court in a format where the court can accept it!
- Search “scanner to pdf” in either whichever App Store you have on your smartphone.

17

Examples:

- Genius Scan
- Mobile Doc Scanner
- Handy Scanner
- Cam Scanner
- Turbo Scan
- Adobe Scan
- Evernote Scannable
- Microsoft Office Lens
- Abbyy FineScanner
- MANY MORE!



18

OTHER TIPS AND TRICKS

19

YouTube

- YouTube has a ton of short how-to videos for all kinds of different programs & software
- Search for a demonstration video there on specific features that you want to use in a specific program

20

LinkedIn Learning

- Many videos that can help with how to use specific programs or software to how to handle stress
- Free trial and some free content on the LinkedIn Learning YouTube channel
- <https://www.linkedin.com/learning/>
- <https://www.youtube.com/user/lyndapodcast>

21

WHAT TO DO NEXT

22

Let the Public Know

- Make sure you keep the public up-to-date on what procedures and software you will be using
- A great place to do this is your website
- Give your clerks or the person answering the phone a script about the procedures
- Share the links to how-to videos, so anyone can log-on

23

Be Patient!

- Everyone is transitioning to this temporary environment right now.
- People might be frustrated.

24

THANK YOU!

Feel free to email or call me if you have questions about the resources that are included in this presentation.

Amber Myers, Staff Attorney at TJCTC

A_M1814@txstate.edu

(512) 347-9927 ext. 205