

**Nontenure Line Faculty Committee
Minutes
Friday, November 17, 2017
1:00 – 3:00 p.m., JCK 880**

Members present: Janet Bener, Kevin Jetton, Maureen Lemke, Kim Belcik, Glynda Betros, Matthew Bower, Shannon Duffy, Susan Holtz, Sherwood Bishop, Amanda Meyer, Jo Beth Oestreich, Caprice Pierucci, Katie Salzman, Maureen Smith, Gloria Velasquez, Renee Wendel, Howard Williams, and Holly Wise.

Welcome, Introductions & Announcements: **Chair Janet Bezner**
Michel Conroy's husband passed away.

- Approval of past meeting minutes (10/20/2017)

Old Business

1. NLF Workshops
 - a. Workload release workshops in the past
 - 9/27, 11- Noon Alkek 118 Attendance 7 Who helped: Holly
 - 9/26, 11 – Noon, Alkek 119 Attendance 2 Who helped: Caprice, Maurine
 - b. Understanding Your Position as Nontenure Line Faculty Workshop (Alex White)
 - Mon 10/23/2017 Attendance: 6 Who helped: Kevin, Sherwood
 - Tue 10/24/2017 Attendance: 3 Who helped: Jo Beth
 - c. NLF Orientation Workshop Session: Lead: Jo Beth (check on give aways)
 - Fri 01/09/2018 time: 2:00-4:00 PM Who can help: Shannon, Amanda, Gloria and Jo Beth
2. **Update from Campus Carry Task Force** (Caprice): Recommendation to the President that no offices on campus can opt-out or be designated as a gun-free area, i.e. to NLF offices which may house multiple faculty members. This is based on a certain percentage of space that can be designated gun-free. Shannon raised the concern from History about TA's who grade for large classes and have shared offices/suites are impacted by this recommendation too.
3. Andrew Marks Scholarship Initiative Update (Kevin): There are no plans to create a scholarship or recognition on behalf of Andrew. There is a Memorial Service planned for December 17, 2017 in Austin. Perhaps we can rename the Workload Release, Part-Time Teaching Award, Service Award, etc. to be renamed in Andrew's honor. Perhaps participate in the Remembrance Program. Shannon Duffy will collect funds to have flowers for Andrew's Memorial Service. Perhaps we can car pool to the event. Janet will ask Valerie to send an e-mail asking anyone who would like to contribute to the flowers to contact Shannon to organize his/her contribution. Perhaps we can contact his department to learn if they are going to contribute to a plaque, etc. on campus. Janet will inquire
4. Schedule Spring NLF meetings (please bring calendars)
 - a. NOTE: JCK 880 is booked until 2:00 PM on the second Friday of each month in the Spring
Spring meeting dates will be held on the 3rd Friday of each month beginning in January.
Meeting dates are: January 19, 2017, February 16, March 20 and April 13 1:00 – 3:00 pm.

New Business

1. NLF Initiatives Updates (see table below)

2. NLF Annual Fall Reception Follow-up Items (Kevin)

Item#’s	Initiative(s)	Lead(s)
1 & 3	NLF recognitions at Convocation & Years Of Service calculations/ <i>Check with Faculty Qualifications on this topic. Part-time teaching awards, etc.</i>	Sherwood Bishop
2	Teaching theater lack of technical support: <i>the university is phasing out support; there is a need to have technology training; and, we need to determine who will provide technology support if an instructor encounters a problem. Janet mentioned inviting a TECH support person to speak to the committee and/or at the New Orientation meetings to help on how we can address these concerns. Additionally, we can meet at the Theatre for a hands-on presentation with the IT person. Michael Harrison is the overseer of this area at the university. Shannon will compile a list of issues/concerns to present to the IT individual to help avoid/resolve these concerns.</i>	Amy Meeks Shannon Duffy
4	Retirement benefits as it relates to NLF: <i>No update available at this time.</i>	Amy Meeks
6	Academic Freedom (more focused on NLF): <i>Renee is our Representative. There are six members working on mission, vision, and defining what Academic Freedom means. Renee will help to facilitate NLF perspectives.</i>	Shannon Duffy

Assorted Updates

Chair Bezner Shared: At the last CAD meeting, regarding financial budgeting for the university, 1% Merit Raise, support for graduate students, and funds to provide equity salaries. Dr. Thorn is tasked with meeting with all departments to discuss efficiencies in budget areas. She believes there is some ‘fluff’ that can be cut and how to best deal with current funding environment. How to spend money on the right thing. Director Herrera and Nancy Nussbaum of Transportation met with the Faculty Senate and reported a new system is being purchased and installed, using laser technology in lieu of the hangtag system. We have a Zip car (rent-a-car), from 4 now 6 will expand to 10. Students who are age 18 can use these vehicles—guaranteed parking spots on campus—to decrease congestion. Bike sharing to be initiated on campus. A new bus transportation system is available, \$5 to \$10 dollars to various large urban areas, i.e. Dallas, Houston, etc. Car charging stations to be installed on campus. If you are Professor Emeriti, you have life-time parking (retirees and Emeriti, etc.).

The Faculty Senate is investigating establishing a formal collaboration with Staff Council to advocate together about issues of common interest. The Senate met with Dan Eggers, Director of University Marketing to express concern about accessing TX State logos. The academic logos are going to be repositioned on the marketing department website for easier access.

Round Table Issues:

1. What is the status of the Sorority and Fraternity cease of operations at TX ST?

2. Sherwood will share in January updates to City of San Marcos Masterplan regarding bicycle operators.
3. There are issues related to posters requiring an 'approval stamp'. Until the poster has the stamp, mass copies can not be made to be posted. Approval must be done in LBJ on the 4th Floor . We will find out about this policy and discuss at our next meeting.

Review of NLF Workload Release Requests (liaisons excused)

Adjourn at 2:14 pm

Respectfully Submitted,
Jo Beth Oestreich
Secretary

Review of NLF Workload Release Requests

Kevin, Jo Beth, Renni, Sharon, Kevin, Caprice, Janet
Send rating form to Valerie so she can compile ratings.

Strong recommendation for applicants to meet with their College NLF and Senate Representatives to advise prospective applicants about this process.

Motion by Janet Bezner, Second by Caprice to approve proposals. Motion PASSED.