

Nontenure Line Faculty Committee
Minutes
Friday, April 12, 2019
1:00 – 3:00 p.m., Education 3070 and via Zoom

Members Present: Janet Bezner, Kevin Jetton, Scott Vandenberg, Glynda Betros, Maureen Smith, Jarred Knittel, Sherwood Bishop, Dan Smith, Shawn Camp, Susan Holtz, Suzy O’Kere, and Jo Beth Oestreich.

Join Zoom Meeting

<https://txstate.zoom.us/j/255728141>

Welcome, Introductions & Announcements

- Introduction of members.
Welcome Scott Vandenburg, from Theatre Arts
- Approval of past meeting notes (3/08/2019)

Chair: Janet Bezner

Vice-Chair: Kevin Jetton

Secretary: Jo Beth Oestreich

New Business

1. Review part time teaching award applications and select awardees

Recipients: Shiva Rastogi, College of Science and Engineering

Craig Johnson, Fine Arts and Communication

Eve Prilipko, School of Business

Karima Lalani, HHP

Eric Snader, College of Education

*The committee discussed inviting the award winners to present a future (fall 2019) NLF workshop. When advised by Chair Bezner, all members are encouraged to congratulate the winner from their college. Awards are given to the recipients in the fall. The committee will revisit this award and check with Dr. Thorne on numbers of eligible faculty (part-time) to submit application to be considered for this award. The committee desires to review the application criteria and how faculty are coded to be eligible for this award, including percentages within the various colleges. Perhaps we can provide a part-time teaching award workshop (encourage a previous award winner to host this event). Karima Lalani received this award in 2014.

Old Business

1. Changes to policies
 - a. AA/PPS 04.02.03. (work load release) – Scheduled for discussion by Faculty Senate 4/6/19. Faculty had to have been working at TX ST for 8 consecutive semesters for workload release. Fall 2018 workload release awards are implemented in 2019 (many will complete their 8 semester requirement by that time). Chairs and Deans, when approving their applications, must find a replacement for the workload released faculty member (thinking a year in advance of what will be needed to be included). The Senate favors the NLF to apply for Faculty Development, to have one system, not two. This is related to current career path conversations with the administration.

*The Faculty Senate is supportive of creating a career path for NLF. The Senate desires to capture more data before discussing this with the President and Provost. Chair Bezner has been asked to collate data from her benchmarking research related to a NLF career path structure. Once we have organized data and career path structure, the Faculty Senate desires to advocate such a system to be implemented at Texas State. The Career Path Committee will visit with Dr. Thorne later this spring or summer to discuss the issue to develop a career path for NLF.

- b. AA/PPS 04.01.04 (Department Chair Search Process) – Pending discussion with CAD 4/16/19. **UPDATE:** Based on events within English when seeking a new Chair, Non Tenure Line Faculty were not permitted to vote for a candidate...thus the reason to revisit this language, especially, to be inclusive of NLF to participate in this process.

2. Faculty Development

- a. Debrief of April 4 session, Pedagogical Practices in Large Classrooms, Paul Mencke. **UPDATE:** It was well attended. Issues arising from the session included challenges of taking attendance in large classes and consider increasing transit times between classes for students (from 10 to 15 minutes). Perhaps we can add this on the survey. Jo Beth will ask Paul to forward the ppt Paul prepared for this session.
 - b. Topics the NLF prioritized in March were forwarded to Catherine Hawkins on April 8. We need to identify faculty who would be willing to create a 10-20 minute recorded presentations on each topic. **UPDATE:** Catherine will provide funding for the topics. Individuals in italics will be invited to present.
 - i. Faculty Qualifications and Annual Review-*Dr. Debbie Thorne*
 - ii. Classroom Technologies-
 1. New LMS
 - iii. Classroom management
 1. Large classes- *Dr. Paul Mencke*
 2. Student handbook /honor code issues/academic misconduct-*Dr. Rachel Davenport*
 3. Student mental health resources or difficult students-*Counseling Center*
 4. ODS/Accessibility/Accommodations? Putting it all together-*Dr. Sherry Benn*
 - iv. Handling sensitive topics-
 - v. Title IX-*Ameerah McBride*
3. **NLF Survey** – survey has been created in Qualtrics, reviewed by subcommittee and Faculty Senate, modifications are in the process of being made, and will be sent to all NLF soon. **UPDATE:** Due to concerns with some of the draft survey questions, the committee would like to postpone sending the survey out until the fall. Additionally, committee members asked if we can include questions related to class transit periods to give students 15 minutes to get to their next class, and when finals are scheduled, including looking at variable times with some colleges. The survey will be sent out the beginning of September and will close after the Reception on September 18.
 4. Update from Academic Freedom Committee (Renee). The university has sent out e-mails related to any concerns faculty have related to academic freedom committee.
 5. Career Path Committee (Janet, Amy Meeks, Reenie, Wendy, Kay, Suzy, Gloria, Matt Bower)
 - a. Need to schedule meeting with Dr. Thorne
 6. NLF Annual Fall Reception (Kevin). **UPDATE:** There is a new menu offered by Chartwells including lobster, shrimp, etc. Kevin has picked up the new menus and will review. Kevin will work on creating a Save-The-Date flyer to be sent out later this month, or early in May. He will also calculate funds needed for this event.
 - a. Fundraising letters
 - b. Caprice is willing to assist as needed.

Assorted Updates. **UPDATE:**

Chair Janet Bezner Items

- The President stated there will be a 3% merit increase for eligible faculty in September. This money is not related to Legislative funding. 2% came from her discretionary fund. One percent (1%) will come from the Advising Staff open positions (positions not filled) and the decrease of

student travel funds originally designated for conference attendance. The Provost is encouraging Deans to look at how lines are funded, etc. Funding for a new HHP building in RR (\$99 million), STEM building, and Alert System are pending legislative approval.

- Faculty Senate is preparing for committee appointments. NLFC members terms ending, and considering to be reappointed: Maureen Smith, Sherwood Bishop, Jarred Knittel, Wendi David, and Matari Gunter.

Vice-Chair Kevin Jetton Items

- **University Assembly Meeting April 8, 2019: UPDATE:** Consider developing a Common Core for the university and hazing policies. Hazing was addressed by closing all fraternities and sororities and recently, if the organizations met the new criteria, they would be allowed to operate. Job title consolidation, staff is doing the same thing (too many titles, or made-up titles, and difficult to fill vacancies, and ranges of salaries—700 titles). The goal is to get the number down to 250-300 titles and create a structure for a career path.
- **LMS:** Kevin stated final information is being collated related to the pilot period for the two systems. A high percentage is based on survey of faculty, and students who were in the six pilot classes.

Other Updates: Sherwood shared on-line instructors courses will be accepted for credit to other universities. The Legislature eliminated funding for on-line instructors to be a part of this organization. Interestingly, here at Texas State we would have to negotiate transfer of credit to other institutions. The university lobbyist is trying to add this line item back into another bill; or the state university system may pay the fee for the next two years.

Adjournment

Meeting adjourned at 3:12 pm.

NEXT Meeting: June 14, 2019, ED Room 3070

CUPA data

Respectively Submitted,

Jo Beth Oestreich
Secretary