**Nontenure Line Faculty Committee**

**Minutes**

**September 13, 2019**

**1:00 to 3:00 pm, JCK 880**

Members Present: Natalie Ceballos, Amanda Scott, Glynda Betros, Kevin Jetton, Kay Newling, Sandra Duke, Sherwood Bishop, Kris Toma, Renee Wendel, Jeremy Hutchins, Scott Vandenberg, Shannon Duffy, Suzy O’kere, Susan, Holtz, Wendi David, Dan Smith, Amy Meeks, Maureen Smith, Shawn Camp, Matt Bower, and Jo Beth Oestreich.

**Welcome**

**Approval of Past Meeting Notes (June 14 and August 6)**

**Updates**

* **NLF Reception**, Sept 18, 5-7 pm (Kevin). **UPDATE:** The Board of Regents amended the contract with Chartwells who is now the exclusive caterer at the university (LBJ and Reed Parr Room). An approved caterer list is available for events held in other buildings, etc. on campus. **Reception Update**: Updated handouts distributed to members via e-mail by Kevin. Encourage faculty to RSVP by the end of today, or by the end of this weekend. Currently, there are ninety-four (94) NLF who have registered to attend the event. The current Ledger Balance for the event is $8,325.00.
* **NLF Survey** (Natalie). **UPDATE**: We will announce this at the Reception and projected to be sent out Tuesday, September 17, 2019.
* **Faculty Development** (Natalie). **UPDATE**: Dr. Candice Hastings will meet to discuss upcoming professional development sponsored by NLF on September 24 with Natalie, Renee, Kevin and Jo Beth. Any additional comments by committee members are encouraged.
* **Career Plan**: Comparison to Peers & Aspirants (Wendi, Amy, & Jo Beth). **UPDATE**: Wendi identified aspirant institutions to Texas State who have a career path (short-term aspirants), for NLF with the ability to be promoted within your own line. Some institutions had departmental, college or university policies related to promotion for NLF. The long- term aspirant institutions opportunity for career path varied. Universities (3) who were unionized were not included in this review. The Higher Coordinating Board list of institutions who have promotion and/or rank (University of Arkansas does not), was used as part of Wendi’s review. There are several institutions reviewed where it was difficult to determine the difference between NLF and tenure faculty promotion, etc. Wendi will forward the information to Natalie to draft a proposal for a career path for TX ST NLF.
* **LMS Transition**. (Kevin). **UPDATE**: Canvas is sending out information to faculty for upcoming training (November) to interact with the new system. Canvas will release the migration tool for faculty to see what this movement will look like. There is concern related to Question Pools migrating, and sub-pools to the new system. There will be phone support provided by Canvas. Non-Academic Course Sites will replace Project Sites currently used in TRACS.

**Looking Forward**

* **Part-time Teaching Award**: **UPDATE**: Plan to visit language and rubrics in November.
* Dates for 2020-2021 New NLF Orientation Sessions: TBD
* **Homebuyer Assistance program in San Marcos**. (Sherwood). **UPDATE**: You can capture up to $5,000. for home buying purchase in San Marcos whether a tenure or non-tenure faculty member or staff working at TX ST. Abby Gillifillan, from the City of San Marcos will be invited to present information at our next meeting in October.

**Senate Fellow Presentation: Dr. Shannon Duffy**

* **Upcoming Senate Fellow Dialogues**. (Shannon). Shannon provided an excellent overview of her work and research related to Academic Freedom (and more). Her ppt presentaiton will be available to the committee.
  + Thurs, Oct 24, 4-6pm, Comal 116 (The Big Chill: Does Academic Status Affect Academic Freedom?)
  + Wed, Nov 13, Time TBA, Round Rock Campus (Brown Bag Dialogue: What Academic Freedom Issues Concern You as A Faculty Member?)
  + Spring 2020, Venue TBA, San Marcos Campus (Perilous Tweets: Academic Freedom, Cyber-Bullying, and Social Media)

**Around the Table**

Dan Brown from University College may **add a representative** **to our NLF** due to the varied university events which occur on campus throughout the year.

Kay (Sociology) shared she heard NLF would not be able to **teach an overload** during any semester. This could result in more on-line courses and or add more students to NLF classes. Kay would like to know if this is a new policy university wide or implemented by college, etc. Additionally, what are the ramifications (pay, etc.) if this policy is implemented by the university? Shannon (History) shared in her department some changes to class instruction related to budget issues.

Amy (Psychology) asked if there is a **policy concerning repercussions for missing a faculty meeting**? Are there any protocols how to submit paperwork for the absence? Dr. Thorne desires to have documentation related to missed days i.e., sick-leave time/days.

**Meeting Adjourned at 3:16 pm**

**Respectfully submitted,**

**Jo Beth Oestreich**

**Secretary**