

To: President's Cabinet

From: Denise M. Trauth

Subject: President's Cabinet Meeting
September 5, 2018

Furniture Purchases

Mr. Algoe proposed modifications to the furniture purchasing approval process, including: not requiring the Interior Designer in the Facilities Planning Department to approve the purchase of single pieces of replacement furniture in private offices; allowing contract administrators to offer a range of options for customers; and not requiring customers to replace furniture in a project if it is not needed and/or if they cannot afford it. The proposed modifications were approved.

University Staff Council (#235)

Dr. Lloyd discussed concerns and suggestions shared by Staff Council chair Stephanie Korcheck regarding University Convocation and the awards that are presented at that time. Provost Bourgeois provided a historical overview of why the Convocation serves as the Annual General Faculty meeting and why recipients of faculty awards are recognized at that time. The faculty handbook states that "general faculty meetings are normally held once each year." Thus, it has been customary and is logical to weave the general faculty meeting in with the Convocation. Regarding faculty awards, there are two primary policies in place that identify the faculty awards that should be recognized during the general faculty meeting. AA/PPS 02.04.20, Presidential Awards for Excellence in Service, Scholarly/Creative Activities, and Teaching, states that "the president will award a plaque and commemorative medallion to each recipient at the Fall Convocation." Article VII of standing rules of the Faculty Senate states with regards to the recipients of the Everette Swinney Faculty Senate Excellence in Teaching Awards, "The following fall, at the general faculty meeting in late August, the President, upon the recommendation of the senate, will recognize each recipient of this award with a cash honorarium and an appropriate plaque." After discussion, Provost Bourgeois agreed to emphasize in the University Convocation invitation sent to faculty and staff that recipients of university-level faculty and staff awards will be recognized.

Chancellor's Meeting with the Presidents Follow-Up (#623)

President Trauth summarized topics (i.e., Tuition Revenue Bonds, health insurance, and Higher Education Funds) discussed at the Chancellor's meeting with the Presidents.

University Events Center (#698)

President Trauth discussed signage for the University Events Center in preparation for upcoming events. Mr. Algoe provided an update regarding installation of signs, indicating that all signs are expected to be installed by October 6, 2018, when the University Events Center will be rededicated.

Presidential Fellow (#528)

President Trauth welcomed Dr. Shannon Weigum, 2018-2019 Presidential Fellow, to the President's Cabinet.

Significant Issues (#01)

Provost Bourgeois shared that the College of Health Professions is preparing to launch a Bachelor of Science in Health Science degree program in Fall 2019. The College is anticipating the cumulative headcount will be 500 by year five.

Mr. Algoe reported that classes were able to begin being offered in Ingram Hall at the start of the fall 2018 semester.

Mr. Algoe clarified reimbursements related to upgrades on travel. Texas State does not cover upgrades on flights; upgrades beyond economy are paid by the employee, not Texas State.

Dr. Breier announced that endowment distributions will be made by October 15 of each year. This will allow departments, for example, to know how much they can spend on scholarships for students. Dr. Breier, also, commended departments for making funds available to support continuing students.

Mr. Pierce announced the restructuring of the Division of Information Technology. An email describing the changes was sent out to the university community on September 4, 2018.

Dr. Smith announced that based on recommendations from a peer review recently conducted by three external university chiefs of police under the auspices of the peer review program of the International Association of College and University Law Enforcement Administrators (IACLEA), University Police Department (UPD) will move from the Division of Student Affairs to the Division of Finance and Support Services.

Dr. Smith provided a brief update on Student Government, including that the Student Government Task Force will meet on September 7, 2018.

Dr. Smith provided a housing update.

Dr. Teis briefed Cabinet members on alumni events that will be held in New Jersey in conjunction with the Rutgers versus Texas State football game on September 1, 2018.

Enrollment Management (#9)

Provost Bourgeois provided an enrollment update.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> November 6, 2018.