

To: President's Cabinet  
From: Denise M. Trauth  
Subject: President's Cabinet Meeting  
March 29, 2019

### **Budget Cycle (#160)**

Mr. Algoe discussed options available for potential funding of a three-percent merit pool for salary increases for fiscal year 2020. Funding is available to support a three-percent merit pool for employees funded by Educational and General accounts.

Cabinet members discussed the fiscal challenges to funding a merit pool in student fee-based accounts. Most notably, Dr. Smith reported that, given the current lack of enrollment growth, the budgets of the accounts funded by the Student Service Fee will need to be reduced by 13 percent. Cabinet members discussed prudent approaches to overcoming these fiscal challenges and ultimately agreed that the student fee-based accounts could support a three-percent merit pool for fiscal year 2020. Cabinet members also recognized that certain non-salary line items may need to be reduced or cut in order to balance the budget in fee-funded accounts.

Following the discussion and in light of proposed fiscal management strategies, the Cabinet members recommended a three-percent merit pool for salary increases effective September 1, 2019.

Cabinet members discussed that because enrollment is fairly flat, more discussion is needed during future Cabinet meetings about strategic fiscal management to support necessary programs and ways to fund more permanent budget solutions for fee-funded accounts, in particular.

### **Volunteers vs Non Pay Employees**

Mr. Algoe discussed procedures for granting volunteers access to databases and university systems. President Trauth asked Cabinet members to investigate the capacity in which volunteers are utilized in their respective divisions. The information will be discussed further at the next Cabinet meeting on April 1, 2019.

**RTA: 4/1/2019 Discuss how Texas State handles volunteer and nonpay employees for purposes of system access.**

### **UPPS 05.05.04 – 15 Passenger Vans**

Mr. Algoe reviewed proposed changes to UPPS 05.05.04, 15-Passenger Vans Health, Safety, and Risk Management. These changes would improve the safety of passengers traveling in Texas State vans and be in line with related policies from other major universities and systems in Texas. After discussion, Cabinet members approved the proposed changes. Mr. Algoe agreed to send the UPPS through the normal review process.

### **President's Update (#556)**

President Trauth asked Dr. Smith to provide recommendations for two staff members who would be willing to serve as volunteers on the San Marcos Census Count Committee.

President Trauth provided a legislative update.

### **SACSCOC (#37)**

President Trauth reported that President Trauth, Provost Bourgeois, and Mr. Algoe recently participated in separate Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) site visits and asked each to compile notes. At the President's Cabinet meeting on April 8, 2019, they will share their observations and lessons learned with Cabinet members and guests, Dr. Beth Wuest and Dr. Lisa Garza, who are charged with preparing Texas State for reaffirmation of accreditation by SACSCOC in 2021.

### **Significant Issues (#01)**

Provost Bourgeois reported that compared to the second quarter of fiscal year 2018, restricted research expenditures and total research and development expenditures for the second quarter of fiscal year 2019 were up 5.1 percent and 3.4 percent, respectively.

Provost Bourgeois announced that Dr. Leslie Huling has been named The Texas State University System (TSUS) Chancellor's Faculty Fellow for fiscal year 2020.

Mr. Algoe is working with Provost Bourgeois and staff from Facilities Planning, Design, and Construction to identify an appropriate space for housing the University Police Department. President Trauth requested a separate meeting with the appropriate staff to discuss space needs.

Dr. Breier reported that she had been contacted by a number of alumni and community representatives regarding the status of Saltgrass Restaurant. Mr. Algoe agreed to draft a statement for dissemination regarding the plans for the space that the Saltgrass Restaurant is currently located.

Dr. Smith reported that on March 26, 2019, the course entitled *Texas State University Child Protection Training* was approved for Campus Programs for Minors Training from the Texas Department of State Health Services. The approval is effective until March 22, 2024.

Dr. Smith reported on the status of several searches in her area.

### **Football (#601)**

Dr. Teis distributed the 2019 football schedule. Cabinet members recommended the football game on September 28, 2019, be designated for Family Weekend, and the football game on November 9, 2019, be designated for Homecoming. Dr. Teis discussed the changes in the

schedule that pertain to the Texas State versus Texas A&M football game. The topic of chartering buses to transport students to and from College Station was tabled until the next Cabinet meeting to give Cabinet members time to consider.

**University Event Center (#698)**

Mr. Algoe reported that the installation of the art work for the University Events Center has been delayed. Mr. Algoe is working with the artist and contractor to ensure that the work is completed by The TSUS Board of Regents meeting set for May 23-24, 2019.

**Commencement (#143)**

Provost Bourgeois reported that the Commencement Committee reviewed the traffic and pedestrian flow at the University Events Center for Spring Commencement 2019. The committee recommended that the bus drop off schedule on Aquarena Springs Drive remain the same as Fall Commencement 2018. Mr. Algoe added that road construction on Sessom Drive will be completed after Spring Commencement 2019. Mr. Algoe will send out a university-wide email providing an update on Sessom Drive construction.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> April 4, 2019.