

To: President's Cabinet
From: Denise M. Trauth
Subject: President's Cabinet Meeting
February 3, 2020

Preparing for the Spring Semester (#766)

President Trauth and guests UPD Chief Laurie Clouse; Dr. Margarita Arellano, Associate Vice President for Student Affairs and Dean of Students; and Ms. Brenda Rodriguez, Associate Director, LBJ Student Center, continued the discussion on safety initiatives that will be implemented in the spring.

Student Involvement, in partnership with UPD, is responsible for oversight of outdoor demonstrations and protests. At the beginning of each long semester, UPD Command Staff and the Student Involvement Leadership Team will meet to review the Outdoor Demonstrations and Protests Protocol, which is comprised of three phases: pre-event preparation, the response protocol for during the event, and after-action reporting. The Student Involvement Leadership Team, as well as other Student Affairs staff, will provide oversight of the demonstrations and respond to heated discussions between participants.

Provost Bourgeois suggested that Dr. Scott Bowman assist with de-escalation training. Dr. Smith will identify the individuals who should participate in training. Mr. Algoe suggested that the Student Affairs team wear safety vests so that they can be easily seen and identified. Based on suggestions from the President's Cabinet, Dr. Smith will update the University Rules for Demonstration and Protests. Chief Clouse will provide suggested language regarding the wearing of masks during a demonstration. Dr. Smith asked President Cabinet members to discuss the demonstration policy and the free speech website within their respective divisions.

Chief Clouse gave examples of student engagement events hosted/co-hosted by UPD, including: Coffee with a Cop, the Bobcat Giving Tree project, and Popcorn Wednesdays. Also, students are encouraged to stop by for free hot coffee, tea, and hot chocolate any weekday.

President Trauth tasked Dr. Silva with prominently displaying events for each heritage month on the inclusion and diversity webpage (<https://inclusion.txstate.edu/>).

IACLEA Report

Mr. Algoe and guest UPD Chief Laurie Clouse provided a status update on the International Association of Campus Law Enforcement Administrators (IACLEA) report's recommendations. In less than a year, Chief Clouse has completed most of the Organization and Management recommendations. Cabinet members discussed the recommendations that fell outside of the scope of UPD, those requiring cross-divisional collaboration, such as Emergency Management. The Emergency Operations Plan, drafted by Emergency Management Coordinator Mr. Raymond Loriaux, is undergoing final review and is expected to be released for implementation by June 1,

2020. Cabinet members and Emergency Management Committee members will take FEMA training for institutions of higher education each year; and Mr. Algoe will update UPPS 05.04.03, Emergency Operations, identifying one specific person, rather than a committee, for planning campus responses to catastrophic emergencies and special events.

Chief Couse will disseminate to the President's Cabinet, via Mr. Algoe, a one-year update of the recommendations that have been met.

Chief Clouse provided an update on the accreditation process, including the accreditation standards that have already been achieved/implemented.

ERP Replacement Project (#765)

Mr. Pierce continued the discussion of the ERP Assessment. Mr. Pierce suggested by removing the option of upgrading the student information system at this time, the cost of migrating to a new ERP software system to support Human Resources and Finance only will be reduced by \$13 to \$15 million. Cabinet members agreed to employ a third party to draw up a Request for Proposal to software vendors. Mr. Pierce will prepare and present an executive summary at a future President's Cabinet meeting.

RTA: 03/09/2020 Present an executive summary of the process for selecting a vendor for the next ERP software system upgrade.

New UPPS-Responding to Student Deaths (#763)

Dr. Smith led a discussion on the proposed policy on notifying the university community of a student death. Mr. Algoe volunteered to draft a similar policy for faculty and staff. Dr. Smith will check into the feasibility of updating lists of student and employee deaths on the Bobcat Pause website monthly instead of annually. The Office of Human Resources will submit monthly a list of employee deaths to Student Foundation, who oversees Bobcat Pause.

San Antonio Chamber of Commerce

Mr. Algoe discussed the Texas State membership in the San Antonio Chamber of Commerce. Ms. Anna Chowdhury, Assistant Director for Industry Strategic Partnerships, will replace Dr. Smith as a member/liaison of the San Antonio Chamber of Commerce. Currently, Texas State has memberships in four area chambers of commerce: Austin, Round Rock, San Antonio, and San Marcos.

Development Update (#588)

Dr. Breier provided a University Advancement fundraising update, summarizing fundraising totals for new priorities, total endowment fair market value, and total new endowment cash received.

President's Update (#556)

President Trauth announced that Dr. Mary Ellen Cavitt will be presenting recommendations from the Retention Task Force on February 10, 2020.

President Trauth encouraged Cabinet members to complete the Greater San Marcos Partnership's Vision 2025 Community and Business Survey.

Significant Issues (#01)

Dr. Ron Johnson shared that the kick-off event for his presidential fellow project, the College of Science and Engineering Undergraduate Research Fellowship, was held on January 30, 2020, at the President's House.

Mr. Pierce shared that HB 3834 requires state and local government employees to complete a certified cybersecurity training annually. The initial deadline for Texas State employees to participate in training is June 14, 2020. Information Technology is currently in the processing of identifying the most appropriate training program.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on March 31, 2020.