

To: President's Cabinet
From: Denise M. Trauth
Subject: President's Cabinet Meeting
March 9, 2020

Pandemic Response Plan

Dr. Smith and guests, Dr. Emilio Carranco, Ms. Sandy Pantlik, and Dr. Vedaraman Sriraman discussed the Coronavirus response preparedness plan. Provost Bourgeois, in consultation with Council of Academic Deans, will communicate to faculty to begin preparing for 30 days of remote or alternative delivery of course material. Ms. Pantlik will prepare a plan for keeping the university community informed on COVID-19 updates and resources.

Mr. Algoe reminded the Cabinet members that the University will never shut down. The University will continue to follow CDC guidelines for employers and, as such, there may come a point during this COVID-19 crisis when only essential personnel will be allowed to come to the campuses.

Dr. Vedaraman Sriraman led a discussion on study abroad programs scheduled for summer 2020. Mr. Algoe and Dr. Sriraman will review cancellation language on contracts to determine when a decision to cancel summer study abroad programs must be made.

Dr. Sriraman will continue to monitor study-in-America programs for summer 2020, as those may need to also be cancelled.

CoCM Transit Strategic Plan

Mr. Algoe and guests Ms. Nancy Nusbaum, Mr. Steven Herrera, CoSM City Manager Mr. Bert Lumbreras, CoSM Assistant City Manager Mr. Joe Pantalion, CoSM Director of General Services Mr. Lee Hitchcock, CoSM Transit Manager Mr. Pete Binion, and Nelson Nygaard Consultant Mr. James Gamez provided an update on the San Marcos Transit Plan. By May 2020, the City of San Marcos and Nelson Nygaard, with assistance from Texas State, will develop a five-year transit plan that will detail the actions required to coordinate San Marcos transit and the Texas State Bobcat Shuttle system to better serve the transportation needs of the entire community. The next steps include developing an interlocal agreement between the City and the University and developing an RFP for a third-party provider and selecting/approving a third-party provider.

Safety and Security

Dr. Lloyd and guests Ms. Sandy Pantlik and Chief Laurie Clouse discussed the progress toward enhancing the Clery Act Compliance Program. The report to the Department of Education has been submitted. Texas State is waiting on guidance from the Department of Education, as to

when the Annual Security Report can be updated and disseminated. Dr. Trauth requested that a communications plan be developed for updating the university community.

Commencement (#143)

Provost Bourgeois and guest Dr. Vedaraman Sriraman continued their discussion of the commencement budget for fiscal year 2020. Opportunities for cost optimization were identified. For the spring commencement, the university will offer: Commemorative Commencement Programs with gold, embossed covers, but with a reduced page count, to graduates only; Commemorative Commencement Programs for sale at the concession stands; and a free, downloadable online Commencement Program. Cabinet members requested an opportunity to assess the program changes after the spring ceremony.

Merrick Funds (#44)

Provost Bourgeois presented the Fiscal Year 2021 Merrick requests. Because of time constraints, President Trauth announced that she will communicate to Cabinet members via email the requests that will be funded. Dr. Trauth indicated that funding will be awarded to proposals that have the greatest potential of impacting student recruitment and retention.

Inclusion and Diversity (#747)

Dr. Lloyd reviewed data from institutional benchmarking, an asset inventory, and one-on-one interviews to inform Texas State's approach to maximizing inclusive excellence. Dr. Lloyd proposed moving some staff with compliance enforcement-type responsibilities, such as the ADA Coordinator and those with Title IX/Equal Employment Opportunity investigations to the Office of Institutional Compliance. These proposed changes would allow the Office of Equity and Inclusion to focus its efforts on building a culture of diversity, equity, and inclusion necessary to support academic excellence. Cabinet members approved the proposed changes.

President's Update (#556)

Because of time constraints, this item was not discussed.

Significant Issues (#01)

Because of time constraints, this item was not discussed.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on April 16, 2020.