

To: President's Cabinet  
From: Kelly R. Damphousse  
Subject: President's Cabinet Meeting  
December 5, 2022

### **Review University Crisis Communications Process**

Ms. Pantlik presented a revised communications flowchart. Updates include but are not limited to:

- In the event of a crisis, President Damphousse and his Cabinet will be notified to join a Microsoft Teams meeting rather than to attend an in-person meeting; in-person follow-up meetings will be scheduled as needed.
- The red, white, and blue response teams have been dissolved; key personnel may be called into the Microsoft Teams meeting as needed, depending on the type of crisis.
- University Communications and Public Relations staff will support the University Police Department with messaging and monitoring social media channels.

Ms. Pantlik also provided an update to the active shooter training exercise scheduled for December 14, 2022.

### **New Business**

Mr. Algoe reminded President's Cabinet of an upcoming executive leadership meeting that will kick off a campus hotel feasibility study conducted by an outside firm.

KRD:ta

Posted to web at <http://cabinet.president.txstate.edu/> on December 21, 2022.