

To: President's Cabinet
From: Kelly R. Damphousse
Subject: President's Cabinet Meeting
February 6, 2023

Cabinet Advance

Cabinet members discussed pending items from the Cabinet Advance held in January, including strategies to improve human resources-related functions; institutional data, analysis, and research; the strategic planning process; and organization of academic programs and units.

Mr. Pierce presented the recommendations from the Administrative Burdens Task Force. Cabinet members focused their discussion on streamlining processes related to purchasing/account payables, hiring processes, PCRs, IT contracting/procurement processes, travel, and key/access cards. Mr. Algoe will oversee implementation teams to address recommendations related to purchasing and accounts payable, travel, and key/card access. Mr. Pierce will oversee implementation teams to address recommendations related to the IT contracting/procurement processes. Dr. Lloyd will oversee an implementation team to address issues related to hiring processes, including PCRs. The teams will be asked to provide responses to Cabinet on their progress and proposed plans no later than March 6, 2023.

President's Report

This item was not discussed.

New Business

This item was not discussed.

KRD:ta

Posted to web at <http://cabinet.president.txstate.edu/> on March 6, 2023.