

Council of Academic Deans
June 2, 2015

Summary and Action Items

- **Updates from VPIT:** Dr. Van Wyatt provided the Council with the following updates:
 - Two-Factor Authentication Project
 - Status of SPSS
 - Crash Plan Update
 - Voicemail Upgrade (Microsoft Unified Messaging)

- **Administrative Updates to Undergraduate Catalog:**
 - Dr. Michael Heintze announced to the Council that beginning for spring 2016 admission, all undergraduate degree seeking applicants will be required to submit a high school transcript for validation of foreign language proficiency.
 - Dr. Debbie Thorne announced that the current definition of five-year degree will be modified to **delete** the following statement: Any degree program of 122 hours or more may be considered a five-year program.
 - Dr. Thorne announced that the English Literature requirement and undergraduate catalog will be revised as follows: Students who earn a “B” or “A” in the first sophomore literature course may choose to take an advanced literature course (3000 or 4000) instead of a second sophomore literature course.
 - Dr. Thorne distributed a report that shows all courses not taught in the last four years. Efforts need to be made by each college to look/review at deleting, modifying, or teaching the course.

- **PPS 8.03: Evaluation of Academic Deans excluding the Dean of The Graduate College, the Dean of the University College, and the Dean of the Honors College:** This policy will be circulated for a Pen and Ink Change with the following addition to paragraph 3: The Faculty Perceptions of Deans surveys will be available to the Provost by May 15.

- **Job Posting Policy:** Dr. Cynthia Opheim reported that state law requires that we post all positions on the Texas Workforce Commission website for at least 10 days unless we make an offer prior to the 10 days. We routinely post ads for searches for tenure track hires. In order to comply with the law, Faculty Records has posted an ad that will remain on the Commission’s website all of the time, a “blanket post.” This ad means that chairs/directors can go ahead and make offers for emergency adjunct hires and/or per course hires without doing a “special posting” for the positions. We also plan to do a “blanket posting” for Postdocs.

There must be a separate posting whenever an offer involves a **tenured or tenure-track position** that has **not already been posted (advertised)**, e.g., spousal hire or Target of Opportunity hire.

- **Undergraduate Admissions Report:** Dr. Michael Heintze provided the Council with the undergraduate admissions report.

- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.

OFF AGENDA

- Dr. Bourgeois provided the Council with a legislative update regarding the approval of the Health Professions Building 1 in Round Rock and the Science and Engineering Building.