Summary and Action Items

- **State Authorization of Online Learning**: Departments are asked to contact Dr. Debbie Thorne if they have students in new online programs or courses that enroll students in other states. This is due to the fact that the U.S. Department of Education requires states to acquire authorization from other states to offer distance education or correspondence programs. Regulations also restrict marketing of online programs to national outlets rather than those in particular states.

- **Teaching Theater Report**: Dr. Heintze reported that the utilization of classrooms in the Texas State’s three teaching theaters approach 100 percent in the fall; utilization in the spring is at lower levels. Data show that DFW rates are very similar for teaching theaters versus non-teaching theater classes.

  Two seminar classrooms are available M-F 8:00 a.m.-3:00 p.m; the classrooms are located in Gaillardia and Chautauqua Halls. Please contact Dr. Rosanne Proite, Director of the Department of Housing and Residential Life, if you are interested in using these classrooms.

- **Candidates for the position of Dean of the Graduate College** will be on campus in February and March. It may be necessary for CAD to meet for a couple of Wednesday afternoons to accommodate the schedules of the candidates.

- **Budget**: The Provost discussed the FY 2014 budget. Provost and CAD support a merit salary increase for faculty and staff, pending clarity in the fiscal environment and available funding following decisions made during the legislative session.