

**Council of Academic Deans Meeting  
May 1, 2012**

**Summary and Action Items**

- **Purchase of Controlled Assets:** Ms. Jacque Allbright discussed with the Council the compliance issues with regards to controlled items costing from \$500 - \$4,999.99 and provided helpful information about persons to contact regarding purchases.
- **Business Continuity Plan:** Dr. Michael Heintze and Ms. Debra Heinsohn discussed with the Deans what the Business Continuity Plan is and explained that this is being driven by the State Auditor's Office. Texas State must have this plan in place in case of a catastrophic event.
- **Council on Funded Research:** Dr. Britt Bousman reported to the Council topics that the Council on Funded Research has been working on.
- **Revision of CUPA Dataset:** Dr. Cynthia Opheim and Mr. Joe Meyer distributed the revised CUPA Peer Group Institutions. The new CUPA salary medians will be posted by Friday, May 4, 2012.

**Off Agenda**

- **Enrollment Update:** Dr. Michael Heintze provided the Council with an admissions update.
- **SB 1414 - Summer Camps:** Dr. Ron Brown informed the Deans that the university's policy and guidelines will be released very soon.