

**Council of Academic Deans  
May 1, 2007**

**Summary and Action Items**

- **PPS 4.09: Schedule Changes, Drops, and Withdrawals (Final Approval):** The policy was approved. One major change was noted: Students must initiate and complete the drop or withdrawal request during the Automatic “W” Drop/Withdrawal period which is the first 60 percent of the semester. The last day to drop will be the next working day after 60 percent of the specific semester has elapsed.
- **PPS 7.12: Clear English Requirement:** Revised policy was approved.
- **PPS 7.21: Postdoctoral Research Associate:** Dr. Bill Covington stated that the policy relating to the Postdoctoral Research Associate was discussed and approved by the Council of Academic Deans several months ago and has been incorporated into the policy statement, PPS 7.21. The new policy statement was approved.
- **Spring 2008 Faculty Development Leave:** The leave applications were discussed with the Deans. Dr. Moore will make a recommendation to the President.
- **THE Star Award (DRAFT):** Dr. Debbie Thorne distributed the criteria for the 2007 Texas Higher Education Star Awards. Nominations are due to Dr. Thorne by June 11, 2007.
- **2007-2008 Viewbook Text:** Dr. Michael Heintze distributed draft copies of the 2007-2008 Viewbook. The Deans were asked to review and edit the sections that pertain to their college.
- **Campus Threats and Disruptions:** Recent campus activities were discussed.

**Off-Agenda:**

- Dr. Covington requested an update on the Mitte Chair position vacancies in the Colleges of Applied Arts and Liberal Arts.
- Dr. Thorne will send additional information to the Deans regarding the campus visit of the SOS International program.