

**Council of Academic Deans Meeting  
November 5, 2019**

**Summary and Action Items**

1. **National College Health Assessment (NCHA) Student Survey Results** – Dr. Emilio Carranco presented the American College Health Association National College Health Assessment II which is the largest known comprehensive data set on the health of college students. A task force may be formed.
2. **Workload Reporting and Approval Processes** – Dr. Debbie Thorne reviewed the revised process and document flow for completing review of the fall 2019 faculty workload report based on feedback received from the Council of Chairs and Council of Academic Deans.
3. **Honors College Updates, Undergraduate Research Fund** – Dr. Heather Galloway provided the Council with a status update on the Undergraduate Research Fund.
4. **Substantive Change Requirements** – Dr. Beth Wuest reminded the Council of AA/PPS 02.01.41 regarding Reporting Substantive Changes to Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and provided examples of substantive changes, expected actions, and approximate timelines. Council members were asked to be cognizant of substantive change procedures and timelines as they propose program additions, deletions, and changes in their strategic planning update.
5. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
6. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.

**OFF AGENDA**

Dr. Bourgeois reviewed the draft tuition and fee proposal for FY 2021 and FY 2022.