

**Council of Academic Deans**  
**February 20, 2007**

**Summary and Action Items**

- **SIS Project:** Dr. Michael Heintze led the presentation on the phases of the SIS Project. Presentation is located at [www.tr.txstate.edu/sis](http://www.tr.txstate.edu/sis) or <https://share.it.txstate.edu/sis>.
- **Results of Needs Survey – Northeast College:** Mr. Joe Meyer presented the results of the RRHEC/Northeast Lakeview Market Survey.
- **PPS 7.03: The Graduate Faculty (Final Approval):** The policy statement was approved. The approved copy will be posted to the web.
- **PPS 1.08: Role of The Graduate College (Final Approval):** The policy statement was approved. The approved copy will be posted to the web.
- **120-Hour Policy Discussion:** The recommendation from the General Education Council, the Council of Chairs, and the 120-Hour Committee were distributed. The curriculum committee will review the policy next. Their recommendation is due by 3/22/2007.
- **Textbook Cost Bill (HB956):** Dr. Gene Bourgeois requested that the “introduced” bill be distributed to faculty. If necessary, faculty will be requested to send comments regarding the language of the bill to Dr. Bourgeois.
- **Travel:** Dr. Bourgeois updated the deans on the staffing changes in the Travel Office and announced the upcoming Travel Workshops offered through Professional Development. The next workshop, Understanding Travel – Know Before You Go, will be offered, Thursday, May 24, 2:30 – 4:20 p.m. or Friday, May 25, 8:30 – 10:30 a.m., JCK 460. He encouraged faculty and staff to attend. To sign up for the Travel Workshop go to the Professional Development homepage <http://www.txstate.edu/pdevelop/Currentprograms.htm#may> .
- **Alumni Gala:** Dr. Moore will meet with Ms. Becky Prince to discuss the format of the event.