

Summary and Action Items
Council of Academic Deans
August 28, 2007

1. **Commencement Update** – Dr. Debbie Thorne

Dr. Thorne distributed the official graduation count for August 2007 graduation. Items discussed regarding the August 2007 commencement ceremonies included:

- concerns the graduate students expressed regarding not being hooded during the ceremony. Deans will coordinate a special hooding ceremony prior to the processional.
- it was noted that the stage becomes crowded during the doctoral presentations. Revisions were discussed to alleviate this problem.
- it was noted that the stage monitors are not working.
- Alumni speech should be edited.
- it was recommended that the college dean stand on the podium side of the ramp during the diploma presentations for master students.

2. **PPS 1.14: Establishment and Review of Centers, Institutes, and Academies** (Final Approval) – Dr. Bill Covington

Policy was approved with no additional changes.

3. **PPS 5.04: Start-Up Funds** (Final Approval) – Dr. Bill Covington

Policy was approved with one addition; add the contract language regarding start-up funds to the policy statement.

4. **PPS 7.16: Faculty Salary Equity Study** (Final Approval) – Dr. Gene Bourgeois

Policy was approved with no additional changes.

5. **PPS 8.06: Faculty Access to Academic Personnel Files** (Final Approval) – Dr. Gene Bourgeois

Approved with no additional changes.

6. **Final Summer School Enrollment Figures** – Dr. Michael Heintze

Dr. Heintze distributed the final summer school 2007 enrollment figures. The summer 2007 enrollment was up by 1.8% from last year.

7. **Preliminary Fall Enrollment Figures** – Dr. Michael Heintze

The report was distributed.

8. **Academic Affairs Computing Priority Committee** – Dr. Michael Heintze

Dr. Heintze requested nominations for an assistant/associate dean to serve on this committee. Deans should submit nominees to Dr. Heintze.

9. **Emerging Stars Update** – Dr. Michael Heintze

Dr. Heintze distributed the student profile for the Emerging Stars. All but one student is enrolled for the Fall semester.

10. **Senate Bill 1231, Course Drop Limitation for Undergraduates**-Dr. Michael Heintze

Dr. Heintze distributed information from the Coordinating Board regarding the new legislation limiting the number of drops. Dr. Heintze will keep CAD updated on this new rule.

11. **Research Expenditures** – Dr. Bourgeois

The salaries associated with Faculty Development Leaves will be counted as Research Expenditures. The transfer of funds and PCRs will be done by Faculty Records.

12. **Awards for Faculty Development Leaves** –

Dr. Moore discussed the use of the award money.

13. **Graduate Instructional Assistants and Research Assistants**

Dr. Bourgeois discussed the situation that is occurring when departments hire graduate IAs or RAs that are not majors in their departments.