

Council of Academic Deans
February 7, 2017

Summary and Action Items

- **HR Update:** Staff from the Office of Human Resources attended to update the Council on new and upcoming activities for 2017.
- **Honors Thesis Supervisor Policy:** Dr. Heather Galloway provided the Council with the new Honors Thesis Supervisor Policy.
- **Mental Health Statement on Syllabi:** Dr. Debbie Thorne informed the Council that a request from Student Government was submitted to the Provost asking that a mental health statement be required on all syllabi. The deans will discuss this with their college councils and this item will be RTA to CAD in two weeks.
- **Undergraduate Admissions Report:** Mr. Gary Ray provided the Council with the undergraduate admissions report.
- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.
- **Hiring Freeze Update:** Mr. Eric Algoe provided the Council with an update on the hiring freeze.

OFF AGENDA

- **Faculty Time Use Study:** Dr. Thorne distributed a handout to the Council regarding a Faculty Time Use Study being conducted by the University of Maryland. The deans will discuss the option of faculty participating in this study with their college councils and this agenda item will be RTA to CAD in two weeks.