

Council of Academic Deans  
May 27, 2014

### **Summary and Action Items**

- **Student Demographics Trends:** Dr. Michael Heintze presented the Council with information regarding trends in areas such as enrollment, financial aid, and race and ethnicity at Texas State University.
- **UPPS 04.04.06: Outside Employment and Activities:** Dr. Cynthia Opheim reviewed the change in reporting outside employment that was approved by the Board of Regents at their May meeting. With a few exceptions, employees must now report outside employment that is compensated. The university is working on an electronic form for this purpose.
- **Commencement Debriefing:** Dr. Dann Brown shared information with the Council regarding the number of candidates that had been identified versus the number of degrees that were actually posted following the release of spring 2014 grades.
- **TK20 Faculty Qualifications Annual Evaluation Rubric/Reporting Line:** Dr. Opheim, along with guests Mr. Whitten Smart and Ms. Mary Cauble, presented a draft of the evaluation rubric/reporting line for TK20 ePortfolio Faculty Qualification's annual evaluation report. After some discussion it was decided that the ETC staff would work with each dean to design the rubric for his/her college. Each dean would also decide whether or not to be included in the annual evaluation reporting line or to meet the requirements of PPS 8.09 using another strategy.
- **Undergraduate Admissions Report:** Dr. Michael Heintze provided the Council with the undergraduate admissions report.
- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.