

**Council of Academic Deans
April 10, 2007**

Summary and Action Items

- **120-Hour Policy Discussion:** Dr. Debbie Thorne, Ms. Micky Autrey, and Ms. Sarah Miller will meet individually with each college council to discuss the 120-hour policy. Worksheets will be available to facilitate the discussion. The worksheets will be reviewed by the lead advisors in each college prior to the meeting with the college council. Dr. Thorne stated that our deadline for the 120-hour rule is October 1, 2007, so if we begin the discussion now with individual colleges, we will have time for future discussions at CAD.

Also, during the meeting with the college councils, worksheets will be available that highlight the inconsistencies of the degree requirements in the catalog and those that are in the DARS program.

- **Graduation Policy: Allowing Students to Walk:** Discussion was held to establish consistencies in the college policies on “walking” at commencement. Some of the Deans gave the current policy followed in their college that allows students to participate in the commencement ceremony prior to completing all the degree requirements.

The Deans agreed to the following:

A student will be allowed to apply for graduation and walk if they will complete the degree requirements during the current semester or within the following semester.

- **PPS 6.11: Presidential Awards for Excellence in Service, Scholarly/Creative Activities, and Teaching (Final Approval):**

Recommended changes:

- General Information, #3,faculty members who teach a minimum of half time and/or have a continuing appointment (**excluding Research Faculty**). Change lecturer to senior lecturer.
- Selection committee - All prior awardees from the past two years will serve even in the event that both awardees are from the same college.
- Nomination Process, # 13. Change binder size to one inch.

Changes were approved. The approved policy will be posted to the web.

Dr. Bourgeois stated that the Presidential Seminar Award will be addressed and added to the policy at a later date.

- **PPS 8.01: Development /Evaluation of Tenure-Track Faculty (Final Approval):**

Dr. Bourgeois stated that the policy was changed to address the service issue. Changes were approved. The approved policy will be posted to the web.

- **UPPS 02.06.03: Excused Absence Policy:** Dr. Ron Brown stated that it is important that faculty are aware of the policy on excused absences. Dr. Brown will discuss with Dr. John Garrison the need to have the on-line list of approved absences posted on the web after the absences are approved by the Provost. This item will be returned a future CAD agenda.