

Council of Academic Deans
February 17, 2015

Summary and Action Items

- **Fire Alarms:** Mr. John Palmer and Mr. Russell Clark discussed with the Council procedures on fire alarms and updated them on what happens/who it notified when a fire alarm goes off.
- **Faculty Salary Review Process:** Ms. Gaye Korenek asked the Deans if they would like to continue the current process for faculty salary review. After discussion, the Deans agreed to keep the same process.
- **Update on Phi Beta Kappa and Phi Kappa Phi:** Dr. Heather Galloway provided the Council with an update on the continued work on the application for Phi Beta Kappa. Dr. Galloway also provided on an update on our Texas State University Phi Kappa Phi chapter.
- **ADA Accommodations for Faculty and Staff:** UPPS 04.04.60, Workplace Accommodation, is being revised to designate Dr. Sherri Benn as the ADA Coordinator. Faculty and staff disability issues should initially be sent to Dr. Benn. The latter will work with Dr. Cynthia Opheim to resolve faculty issues and with Dr. Ron Brown to resolve staff issues. The Provost will assist with funding for faculty and staff who have obtained appropriate accommodations from the Office of Disability Services, if necessary. Dr. Covington's office will assist faculty whose grant applications call for ADA certification.
- **Undergraduate Admissions Report:** Dr. Michael Heintze provided the Council with the undergraduate admissions report.
- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.

OFF AGENDA

- Dr. Bourgeois announced that there will be renovations to the Alkek Teaching Theatre as well as the LBJSC Teaching Theatre.
- Dr. Bourgeois announced that President Trauth will be testifying at the House Appropriations Committee tomorrow.
- Dr. Bourgeois announced that the Undergraduate Research Day will be held at the Capitol on March 4, 2015.