

**Council of Academic Deans Meeting
March 6, 2018**

Summary and Action Items

1. **Upcoming Advising/Transfer Networking/Partnership Events** – Dr. Dann Brown provided the Council with an update on several advising/transfer networking/partnership events.
2. **Written Student Complaint Logs** – Discussion we held among the Council regarding the SACSCOC requirement of written student complaint logs.
3. **Faculty Diversity** – Dr. Debbie Thorne shared with the Council the FY 2017 Faculty Hiring Trend Analyses for Texas State University.
4. **STAR Park – Multi-Tenant Building Project** – Dr. Walt Horton announced the plans for a multi-tenant building to be constructed at STAR Park.
5. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
6. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.

OFF AGENDA

- Dr. Bourgeois announced that the Coordinating Board would be on campus on April 6, 2018 for a site visit regarding the Ph.D. in Applied Anthropology proposal.
- Dr. Bourgeois announced that he had received a feasibility report from the African-American Studies Working Group regarding a minor in African-American studies.
- Dr. Bourgeois announced that a notary public signature is no longer required for individual sole proprietorship.
- Dr. Thorne provided more details on the submission of nominations for the Texas Academic Leadership Academy.
- Dr. Thorne provided a reminder regarding email communications with the TSUS Office of the General Counsel.
- Dr. Thorne announced that due to changes in the federal law that we will now be looking at moving and relocation allowances.
- Dr. Bourgeois and Dr. Thorne asked the deans to consider where they would like start-up accounts to reside.