

**Council of Academic Deans Meeting
March 27, 2020**

Summary and Action Items

1. **COVID-19 Planning Issues and Actions** – Dr. Bourgeois reviewed several upcoming action items approved by the President’s Cabinet in response to COVID-19.

- There will be a temporary hiring freeze enacted including the posting of new positions and hiring to fill vacancies. Exceptions will require presidential approval.
- 50 % of remaining FY20 fund balances in operating budgets will be placed into a savings account in the department/area’s own budget to provide a safety net in case these funds are needed in the next fiscal year.
- Discussion was held regarding pass/fail grades for the spring 2020 semester, including the instructor’s responsibility and right to award final grades.
- Discussion was held regarding the delay of summer and fall registration which is set to begin March 30, 2020, so that a decision could be made regarding mode of instructional delivery for summer.
- Discussion was held regarding returning the \$50 ECF back to students as a non-scholarship grant since all courses for the spring 2020 semester were moved to online/remote courses.