

Council of Academic Deans  
July 23, 2013

### **Summary and Action Items**

- **Round Rock Faculty Travel Reimbursement Process:** Dr. Edna Rehbein announced to the Council that the process for faculty travel reimbursements to Round Rock has been revised and is processed through Travel Tracks. These reimbursements are not considered a stipend and therefore will not be taxable.
- **Teaching Theater Utilization:** Dr. Michael Heintze distributed a detailed utilization report for our teaching theaters for fall 2012 and spring 2013. He also distributed the fall 2013 and spring 2014 utilization report as of July 19, 2013.
- **Undergraduate and Graduate Admissions Update:** Dr. Michael Heintze provided the Council with an undergraduate admissions update and Dr. Andrea Golato provided the Council with a graduate admissions update.

### **Off Agenda**

- **New Faculty Positions:** Dr. Bourgeois announced to each Dean the number of new faculty positions for the fall 2013 cycle.
- **Undergraduate Application Fee:** Dr. Heintze announced to the Council that the new undergraduate application fee will increase from \$60 to \$75 next year.