

Council of Academic Deans  
January 7, 2014

**Summary and Action Items**

- **Alumni Survey and Graduating Senior Surveys:** Dr. Beth Wuest updated the Council on the issues with alumni and graduating senior surveys and the various offices on campus that distribute a survey. The Council of Associate Deans for Academic Assessment is reviewing the current processes and will be contacting the Deans with questions on what information is needed on the surveys. Also, the deans are asked to send the names of any representatives that they would like to have on the Council of Associate Deans for Academic Assessment to Dr. Wuest.
- **Summer 2014 Incentives Program:** Dr. Andrea Golato announced that \$300,000 is available for the summer 2014 incentive program. She distributed a handout outlining details of the program.
- **Final Exam Policies:** Dr. Cynthia Opheim announced to the Council that faculty who wish to change the time of a final exam for an entire class may do so with the permission of the Dean. The Provost will not be involved in this decision. Policies will be revised to reflect this change.
- **Undergraduate Admissions Report:** Dr. Michael Heintze provided the Council with the undergraduate admissions report.
- **Graduate Admissions Report:** Dr. Andrea Golato provided the Council with the graduate admissions report.

**Off Agenda**

- **Summer 2014 Incentive Scholarship Program:** Dr. Golato provided information about this new graduate enrollment incentive program.
- **Summer 2014 Faculty Salary Budgets:** Dr. Bourgeois announced that colleges will have summer 2014 faculty salary budgets at summer 2013 levels.
- **Department M&O (Department Operating Expense) Formula:** Dr. Bourgeois announced that he is activating an advisory group to review the department M&O formula. A call for membership will go out shortly.