

Council of Academic Deans
April 17, 2007

Summary and Action Items

- **Salary Review:** Ms. Gaye Korenek and Dr. Gene Bourgeois gave an overview of the process to award faculty merit money. The Deans will receive 10% to be used at their discretion and the remaining 90% will be sent to the Chairs. Anyone with questions regarding this process should contact Gaye at gk01@txstate.edu or call 5-2475.

The recommendations for merit awards are due from the Deans to Gaye by May 18, 2007.

- **Fall 2007 Projected Undergraduate Enrollment in Lower Level Courses:** Dr. Michael Heintze distributed the projected fall 2007 enrollment figures. The Deans and Chairs are asked to review the projected class enrollments figures and adjust class offerings accordingly.

Off-Agenda:

- Dr. Cathy Fleuriet announced that the Alumni Survey will be sent in July to graduates who received bachelor's degrees in May, August, or December of 2006. Dr. Fleuriet discussed the need to maintain current e-mail addresses for alumni. Information will be shared with Department Chairs/School Directors to solicit their help with questions to include on the survey and e-mail addresses that the department may have for their alumni.
- The details of the Provost Retreat to be held on May 4th were discussed. Dr. Fleuriet is the contact person for questions regarding the agenda items.
- Dr. Ron Brown announced that the SSTARs (Student Success Targets) Mini-Grants proposals are due to his office by May 1, 2007. SSTARs grants provide start-up funds for student engagement initiatives. An announcement has been sent from Dr. Brown to all Deans and Chairs/Directors.