

**Council of Academic Deans Meeting
August 5, 2008**

Summary and Action Items

- **Income Generating Accounts:** A presentation was given on the IRS Unrelated Business Income Tax. Ms. Marcy Young and Ms. Ann Huebner will work with each account manager and the College Budget Specialist to complete a survey for income generating accounts to determine accounts that are not exempt from this tax.

- **Commencement Update:** Mr. Ralph Meyer, Director of University Police, gave an update on crowd control and traffic issues at the commencement ceremonies. A recessional will be implemented for the candidates to help encourage candidates and their guests to leave the coliseum to allow sufficient time to set up for the next ceremony. The recessional will lead the graduates outside toward the river. The Deans believe the students will enjoy the recessional. Guests leaving the coliseum and parking lots in a timely manner will also help with the traffic flow of the guests arriving for the next ceremony.

Mr. Meyer also informed the Council that parking along Charles Austin Drive and the parking lots off of Charles Austin Drive will be designated for reserved and disabled parking.

- **PPS 7.22 - Faculty Definitions and Responsibilities (Final Approval):** The new PPS defines the general responsibilities of faculty and provides a comprehensive list of faculty titles assigned at Texas State. The PPS was approved.

Off-agenda:

- Dr. Moore will work with the division of Student Affairs regarding the new freshman students being placed on a waiting list for a residence hall.
- Dr. Gene Bourgeois stated that the Deans, Chairs/Directors and their staff did an excellent job making sure that there were open classes for students attending the orientation sessions.