

**Council of Academic Deans Meeting
January 8, 2019**

Summary and Action Items

1. **Changes to Presidential Awards for Excellence Policy** – Dr. Mary Ellen Cavitt provided the Council with a handout reviewing the changes to the Presidential Excellence Awards policy effective spring 2019.

Changes to Written Student Complaint Logs – Dr. Cavitt reviewed with the Council the types of complaints that should be included in the written student complain logs.

2. **Discussion of the Structure and Membership of the General Education Council** – Discussion was held among the Council regarding representation from University College and Honors College on the General Education Council. The Council endorsed this change and Dr. Cavitt will reflect this change in the policy statement.

3. **THECB Undergraduate Advisory Council Update: Core Curriculum** – Dr. Dann Brown announced that the THECB has started discussion regarding the elimination of the component area option 090 group of the Core Curriculum reducing the total required hours of the Core Curriculum from 42 to 36.

4. **TSUS Chancellor's Fellow Program** – Dr. Debbie Thorne announced the beginning of the application process for the TSUS Chancellor's Fellow Program. More information will be emailed to the deans.

5. **Application, Registration, and Other Incidental Fees** – Dr. Bourgeois announced to the Council that as a result of a recent audit, there will be a call for a report from each division of fees assessed to students. Dr. Bourgeois also reiterated that all new fees and fee increases must be submitted to the President for her review and approval.

6. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.

7. **Graduate Admissions Report** – Dr. Eric Paulson provided the Council with the graduate admissions report.