

**Joint Council of Academic Deans, Faculty Senate, and Council of Chairs Meeting
November 14, 2017**

Summary and Action Items

1. **Department Chair/School Director Eligibility for REP and Presidential Excellence Awards** –Discussion was held among the group regarding allowing department chairs/school directors to be eligible for REP and Presidential Excellence Awards.
2. **Parking** – Dr. Rodney Runyan expressed concerns regarding parking.
3. **Academic Program Coordination** – Dr. Debbie Thorne reminded all that a policy regarding Academic Program Coordination has been developed which defines the parameters of an Academic Program Coordinator. Any comments regarding the policy are to be submitted to Dr. Thorne by November 20, 2017.
4. **Subvention Guidelines** – Dr. Thorne distributed a handout regarding Subvention Program Guidelines and discussion was held among the group regarding the need for these guidelines.
5. **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with the undergraduate admissions report.
6. **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with the graduate admissions report.
7. **Department/School Budgets** – Dr. Gene Bourgeois discussed the importance of managing department/school budgets. Dr. Thorne reminded all that she and Ms. Cindy Waggoner plan to meet with all academic units to review budgets, priorities, workload, and other factors.